

Description of the study programme – curriculum¹

Name of the university	Vysoká škola DTI / DTI University
Seat of the university	Sládkovičova 533/20, 018 41 Dubnica nad Váhom, Slovakia
Identification number of the university	36342645
Name of the faculty	x
Seat of the faculty	x
Body of the university for approval of the study programme	Accreditation board of the DTI University in accordance with the statute of the board approved by the Scientific board of DTI University on 28.4.2022 and in accordance with Directive No. R-4_2022 Directive of the rector to harmonize existing study programs and the field of habilitation procedures and inaugural procedures at the DTI University dated 28.4.2021 approved by the rector of DTI University.
Date of approval of the study programme or of adjustment of the study programme	Term of approval of the study programme by the Accreditation board of DTI University at its regular meeting is on 20.8.2022
Date of the last change in a description of the study programme²	x
Reference to the results of the last periodical evaluation of the study programme by the university	x
Reference to an evaluation report to a request for accreditation of the study programme under Section 30 of Act No. 269/2018 Coll.³	x
1. Basic data on the study programme	
Name of the study programme and number pursuant to study programmes	6213 Management
Level of the university study and ISCED-F code of the level of education	3 rd level 864
Venue for implementation of the study programme	Dubnica nad Váhom
Name and number of the field of study in which university education is achieved by completing the study programme, or a combination of two fields of study, in which university education is achieved by completing the study programme, ISCED-F codes of the field / fields⁴	Field of study 8 –Economy and management under decree No. 244/2019 on a set of fields of study of the Slovak Republic 0413 Management and administration under codes of fields of study ISCED-F
Type of study programme	academically oriented

¹ University will elaborate a description of the study programme as an annex to a request to grant accreditation of the study programme.

- University upon filing a request under Section 30 (1) of Act No. 269/2018 Coll. will specify in the description only data available at the time of filing the request.
- University upon granting accreditation (or internal approval of the study programme by a body for the approval of study programmes of the university with rights to create programmes in the field and level) will permanently disclose the description to engaged parties of the study programme.
- University will freely choose a form of elaboration, visualization and publication of the description, suitable for students, teachers and those who will process the same.
- University may refer in individual parts of the description to other internal document, which sufficiently describes the relevant field and is publicly available.
- University may refer in individual part of the description to a place in the information system, which contains the relevant current information.
- University will ensure that the description be current (if a change of the description has the nature of adjustment of the study programme and will pursue the change under Section 30 (9) of Act No. 269/2018 Coll. and will pursue and publish the change only after approval by agency).

² If a change is not adjustment of the study programme under Section 30 of Act No. 269/2018 Coll.

³ Specifies only if accreditation of the study programme was granted under Section 30 of Act No. 269/2018 Coll.

⁴ Under the International Standard Classification of Education

Academic title being granted	philosophiae doctor (PhD.)
Form of study⁵	present
In joint study programmes the cooperating universities and the specification which study duties are fulfilled by a student at which university (Section 54a of the Act on Universities)	x
Language or languages in which the study programme is made ⁶	Slovak
Standard length of the study expressed in academic years	3
Capacity of the study programme (scheduled number of students). An actual number of applicants for study Number of students	12 students in a present form
2. Profile of the graduate and the targets of education⁷	
Profile of the graduate	<p>A graduate of the third level of the university study in study programme Management will sufficiently prepared itself mainly for future scientific-research and academic activity; however, he/she may also successfully apply as manager in research and advisory institutions in multi-national corporation and other organizations of a various type and sectors, both at home and abroad.</p> <p>A graduate of the third level of the university study in study programme <i>Management</i>:</p> <ul style="list-style-type: none"> • Is able to analyze issues and options which are being opened in various sectors of the protection of persons and property, propose parts of systems and also entire systems so that these meet requirements and apply the same in an organizational structure dealing with the said areas. • Is able to analyze security environment, carry out risk and safety analyses and propose security systems, propose and adopt suitable solution for the protection of persons and property also in extraordinary situations • Has learned basis tools of prevention, technology and methods of the solution of crisis events and the removal of their negative consequences. Is able to fulfil tasks in sectors of the crises management of public administration and production enterprises in the sector of civil protection of citizens, defense and internal security and order in regions, in the environment, possibly in other bodies and organization engaged in crisis management. • Is able to plan, implement and evaluate projects of all sizes, complexity and complication. • Is able to lead project teams, quickly to adapt and learn sector's peculiarities (inputs, processes, outputs) of projects. • Is qualified to identify, analyze and assess issues and processes in mutual connection in the context of the entire organization and environment in which he/she is active.

⁵ Under § 60 of Act No. 131/2002 Coll. on Universities.

⁶ Shall mean those languages in which achieved are all outputs of education, carried out all related courses of the study programme and also state exams. The university will specify separately information on options of the study of partial parts/courses in other languages in part 4 hereof.

⁷ Targets of education are achieved in the study programme through measurable educational outputs in individual parts (modules, courses) of the study program. They correspond to the relevant level of the Qualification framework in the European area of university education.

- Is able to harmonize the efforts of working groups with various expert and interest orientation, designs and implements practical solutions applicable to the entire organization (enterprise, institution).
- Is qualified to perform managerial functions at a level of top and medium management in all types of enterprises. He/she may also apply in the function of a financial agent between an enterprise and financial market institutions and foreign countries, in the function of a financial manager of non-profit organizations, in audit, advisory and broker firms.
- Has a high level of creativity and autonomy in financial decision-making. Has deep knowledge not only from the operative of financial management of enterprises, but also from the sector of strategic decisions from the aspect of globalization of economy.
- Is able to work with complicated information systems in enterprises.
- Masters and is capable to choose and use the adequate scientific methods of basic and applied research in the field of study. Has extensive and deep knowledge from numerous areas of the field of study, which serves to him/her as a basis for the implementation of research and development, formulate solutions of economic and managerial issues and the generating new scientific knowledge.
- Is able, based on an intended, diversified in terms of thinking; however, critical research, to formulate challenges for scientific knowledge, identify scientific issues, formulate research questions and derive research design. Masters fundamental approaches of a scientific work, is able to identify information sources and adequately apply, in the use thereof, available information systems.
- Depending upon the nature of a research issue and research area, is able to formulate and scientifically evaluate research thesis, formulate, verify research hypothesis and in an adequate manner to apply qualitative or quantitative methods of the research. Based on its findings, is able to design, verify and implement innovative research procedures.
- Is noted for independent, critical, analytical and conceptual thinking, which he/she applies in changing conditions and presents independently the results of research and development before professional community in the Slovak Republic and abroad.
- Thanks to language competency is able to publish in reputable magazines and text books registered in international profession databases CCC, WOS, Scopus and others.
- In its scientific work he/she reflects social, scientific and ethical aspects in the wording of research targets, interpretation and generalization of results of the research. Is able to assume an attitude to current issues, determine orientation of the research, coordinate a work of the research team, apply and transfer the acquired knowledge into a pedagogical process and practice and contribute also to the development of the economic theory and managerial practice, in both, national and international contexts.
- Disposes of analytical skills, ability of the collection and evaluation of data from international databases, uses methods of a scientific work and the relevant software, is able to elaborate analytical materials on a scientific level and use the same for the development of knowledge in the field.
- Is profiled as a highly-qualified expert capable of working in an academic or international corporate environment with scientific qualification in the sector of business and trade. Disposes of deep theoretical knowledge corresponding to international scientific

	<p>criteria and has complex knowledge about the management of firms in the era of globalization and digitalization. A graduate knows the current trends in both, national and international trade and business, in the sector of economic integration, in managerial psychology, its managerial soft skills are highly developed.</p> <ul style="list-style-type: none"> • He/she may apply its skills at analytical and specialized work places in the sector of business and trade, in financial institutions, scientific-research and academic institutions and in the bodies of public administration with the agenda requiring a complex solution by the application of scientific-research approaches. • Will support social progress in a knowledge society, and by its research will contribute to the extension of borderlines of the scientific knowledge through the publication of outputs at both, national and international levels.
<p>Targets of education (abilities of a student at the time of completion of the study programme and the main outputs of education)</p>	<p>The target of education in the study programme Management in the third level of university study is mainly the acquisition of relevant vocational knowledge in various sectors of the company management in both, national and international scales, including the current scientific theories and approaches.</p> <p>The intention is to prepare students in particular to future scientific-research activity, but also possible managerial positions in research, advisory institutions and enterprises/organizations of a various type at home and abroad. This presumes the learning of a wide spectrum of methods of scientific work, methods of basic and applied research in essential areas pertaining to the aim of the study programme.</p> <p>A graduate will be able to identify relevant information sources, work efficiently with databases of data and scientific papers in the sector at issue, to critically assess the obtained information and based on them to formulate challenges for scientific knowledge and research issues and derive research design. The target of education is also the ability to integrate the acquired factual, conceptual and cognitive knowledge in the preparation of scientific papers and elaboration of a dissertation thesis and synthesize the same in the improvement of existing events and process of both, national and international significance.</p> <p>Outputs in the field of knowledge, skills and competences will be ensured mainly by completing compulsory courses of the study part (Strategic management II, Management of corporate finance III, Basics of university pedagogics, Managerial statistics, Project management III), three compulsory optional courses and one selective course (further to the topic of a student's dissertation thesis). At the same time the student will be obliged to complete compulsory course of a scientific part of the study plan (Project of the dissertation thesis and dissertation test, Contribution of top international quality (JCR, SJR), Dissertation thesis and its defense) and participate in the solution of a scientific project.</p> <p>The main outputs of education are:</p> <p>At the level of knowledge:</p> <ul style="list-style-type: none"> • Proving a deep systematic understanding of numerous sectors of corporate management, with accent to the current development trends in individual course sectors of the study programme. • Ability to use the acquired knowledge as a basis for the implementation of research and development, formulating of the solution of economic and managerial issues and generating of new scientific knowledge. • Ability to choose and apply reasonable scientific methods of the primary and applied research in essential sectors pertaining to the

	<p>target of the study programme.</p> <p>Acquired skills:</p> <ul style="list-style-type: none"> • Mastering of scientific work, formulating and scientific assessment of research thesis, formulating and verification of research hypothesis, reasonable application of qualitative or quantitative methods of research. • Identification of scientific issues, formulating of research issues and deriving of research design. • Ability critically and with target to search the relevant information sources, work efficiently with databases of data and scientific papers in the relevant area, to use the acquired data in theory and practical applications important for the development of the study programme and field of study. • Ability to monitor and in a research work to reflect the current trends in the area of research related to the target of the study programme. <p>Competences of the graduate being profiled:</p> <p>Graduate</p> <ul style="list-style-type: none"> • Disposes of an independent, critical, analytical and conceptual thinking, which the graduate will apply in dynamically changing conditions. • Is able to present and defend the results of research and development in its area before a vocational community in Slovakia and abroad. • Is able also thanks to its language competency to publish the results of its scientific paper in reputable magazines and collections, including registered in selected international vocational databases. • Is competent to apply the acquired skills and methods of scientific research individually or in a research team/teams, to transfer the acquired results of research and new knowledge into both, a pedagogical process and managerial practice.
<p>Occupations, for the performance of which a graduate of the study is prepared and a potential of the study programme from the aspect of employability of graduates</p>	<p>University teachers (docent, assistant professor of the university) Code of classification: ISCO-08 231 (2310002, 2310003)</p> <p>Rector of the university Code of classification: ISCO-08 1120004</p> <p>Senior manager in education and family background (dean, vice-dean, head of department) Code of classification: ISCO-08 1345</p> <p>General director (company's president) Code of classification: ISCO-08 1120001</p> <p>Senior manager (manager) for strategy Code of classification: ISCO-08 1213001</p> <p>Manager of financial planning and controlling Code of classification: ISCO-08 1211004</p> <p>Senior manager (manager) in the sector of accounting and financing Code of classification: ISCO-08 1211002</p> <p>Specialist in the sector of wage accounting Code of classification: ISCO-08 2411009</p> <p>Specialist in the sector of budget</p>

	<p>Code of classification: ISCO-08 2411008</p> <p>Specialist for compliance with regulations in the sector of finance</p> <p>Code of classification: ISCO-08 2413005</p> <p>Senior manager (manager) in the sector of finance non-specified at other place</p> <p>Code of classification: ISCO-08 1211999</p> <p>Senior managers (managers) in the sector of firm policy and strategic planning</p> <p>Code of classification: ISCO-08 1213</p> <p>Chief project manager</p> <p>Code of classification: ISCO-08 1213004</p> <p>Project specialist</p> <p>Code of classification: ISCO-08 2421003</p> <p>Senior manager of changes (crisis manager)</p> <p>Code of classification: ISCO-08 1213002</p> <p>Change management specialist (crisis management)</p> <p>Code of classification: ISCO-08 2422003</p>
Relevant external engaged parties	Ekonomický ústav Slovenskej Akadémie Vied, Šancová 4011/56, 811 05 Bratislava, Slovakia /Economic Institute of the Slovak Academy of Science/
3. Employability⁸	
Evaluation of the employability of graduates of the study programme	This relates to a new study programme, which does not have graduates yet. Hence, it is not possible to assess the same by employers.
Examples of successful graduates of the study programme	x
Evaluation of the quality of the study programme by employers (feedback)	x
4. Structure and contents of the study programme⁹	
Rules for the creation of study plans in the study programme	<p>Proposal of a new study programme is elaborated and submitted in accordance with the currently applicable Internal System of Quality Assurance of University Education at DTI University (http://www.dti.sk/data/files/file-1652687476-628202743d37d.pdf).</p> <p>The study plan of the study programme was created in accordance with rules for the creation of study plans provided for in Art. 7 of the Study rules of doctoral study (http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf). Considered was also Directive No. R-3/2018 Rules for approval of tutors in doctoral study programme (http://www.dti.sk/data/files/file-1546505060-5c2dcb64aaec5.pdf).</p> <p>Further, also Directive No. R-2/2019 Entry of study courses and results of the inspection of study success or study performance of a student at the DTI University at (http://www.dti.sk/data/files/file-1553070728-5c91fa8860963.pdf), Directive No. R-4_2022 Directive No. R-4_2022 Directive of the rector to harmonize existing study programs and the field</p>

⁸ If this relates to regulated occupations in accordance with requirements for the acquisition of qualification under a special regulation

⁹ Selected characteristics of the contents of the study programme may be stipulated directly in Information sheets of courses or supplemented with information of Information sheets of courses.

of habilitation procedures and inaugural procedures at the DTI University (<http://www.dti.sk/data/files/file-1651214262-626b87b6ed821.pdf>).

The study programme has been designed in such a manner so that a student by its completion fulfilled conditions for successful completion of the study as part of a standard length of the study corresponding to the study programme.

The study plan specifies a list of compulsory, compulsory optional and selective course, their credit and hour grants, recommended semesters of their implementation, specification of their continuity in such a manner so that the extent of direct teaching activity in a presentation method of the study not exceed 20 hours per week.

Each course is one-semester, defined by a code and name. Data on the nature of the course, credit and hour grants, lecturers, on conditions of its entry, completion and evaluation, on targets, contents and recommended literature are mentioned in an information sheet of the course.

A guarant of the study programme is responsible for the update of data in the information sheet of the course at the beginning of each semester.

According to the binding-nature of completion, courses included into the study programme shall be divided into

- compulsory: their successful completion is a condition of successful completion of part of the study or of the entire study programme. Compulsory courses are determined only to students of the relevant study programme. Students of other study programmes may only enter them as optional courses and only upon consent of the head of the department, who implements the given courses,
- compulsory optional: a condition of the successful completion of part of the study or of the whole study programme is the successful completion of a determined number of such courses according to the choice of a student in the structure determined by the study programme. Compulsory optional courses are preferentially determined for students of the relevant study programme; however, may also be entered by students of other study programmes, unless the department expels such an option or limits by pre-requisites. Students of other study programmes may only enter them as elective courses and only upon consent of the head of the department, who implements the given courses,
- elective: other courses, which a student may enter to supplement its study and for the acquisition of a sufficient number of credits in the relevant part of the study. Student, unless expelled by other reasons, may enter, as an elective course, a course from the offer of any of the study programmes of the university.

According to their continuity the courses included into the study programme will be divided into:

- courses conditioned by the successful completion of other courses: the entry of such a course is conditioned by the successful completion of other course (pre-requisite) or of other courses,
- courses without follow-up: the entry of such a course is not conditioned by the successful completion of other course (pre-requisite),
- courses excluding: if in respect to a certain course other course is determined or courses as excluding, this may only be entered if a student does not have entered or completed any from among the excluding courses, possibly he/she may be entered without a claim for the acquisition of credits.

Upon entry a student will enter courses under the study programme in

	<p>such a manner so that in each stage of control of the study he/she could fulfil conditions to carry on in the study.</p> <p>A composition of compulsory and compulsory optional and in essence also elective courses creates with graduates the presumptions and options so that they could become the catalyzers of successful changes in enterprises and also into other organizations, and at the same time to establish, in a qualified manner, new further enterprises (and thereby also further new jobs). Naturally, macroeconomic environment, situation of the country, economic crises and other circumstances of the surrounding area have a strong and unquestionable impact on the option of graduates of all fields of study of universities for their employment and place increased demands for all attributes and knowledge of a graduate as personality. In addition to the basic economic-managerial education, there are also other presumptions, skills and education of the graduates when achieving various managerial positions together with their personal abilities and experience. The target and ambition is to contribute, based on qualification, knowledge and abilities, to the competitiveness of enterprises.</p> <p>Study programme Management of the field of study 8. Economy and management, is organically connected to the second level (master) of the study programme Management.</p> <p>The study program corresponds to standard contents of the field of study under Act No. 131/2002 Coll. on Universities, as amended.</p> <p>In the creation of the recommended study plan we have followed, in addition to the mentioned documents, from the further below rules:</p> <ul style="list-style-type: none"> • credit evaluation of courses is derived from the time consumption of a student, usually to the extent of 1800 hours per academic year in a present form of study, including separate study and separate creative activity, which represents in average 30 hours/1 credit, • allocated credit grant reflects the time load of a student needed to acquire prescribed results of education, • the time and contents consequence of courses in the recommended study plan is set in such a manner so that a student by its completion achieve the required knowledge, skills and competences. <p>Specifically, we have considered the following factors:</p> <ul style="list-style-type: none"> • Profile courses are specified only from the groups Compulsory and Compulsory elective. • Credits of profile courses are usually higher than in respect to non-profile courses. • A share in credits for profile courses represents at a minimum ½ of the total number of credits for Compulsory courses.
<p>Recommended study plan for</p>	<p>The recommended study plan (RSP) is an annex of the request for accreditation of study programme as Document 7 Recommended study plan MAN PHD D.</p> <p>The new programme has been prepared in such a manner so that the vocational contents, structure and sequence of profile study courses and further educational activities of the study programme allow to achieve the outputs of education in accordance with the profile of a graduate, which was created based on requirements from practice, experiences of pedagogues and based on proposals of engaged parties. The target knowledge, skills and competences defined in the profile of a graduate follow from individual (partial) knowledge, skills and competences defined in individual information sheets of profile courses and further bearing theses of the core of knowledge of the field of study.</p>

<p>individual methods in the study¹⁰ <i>It will usually specify in the study plan:</i></p> <ul style="list-style-type: none"> - individual parts of the study programme (modules, courses and other relevant school and out-of-school activities provided that these contribute to the achievement of wished outputs of education and bring in credits) in the structure compulsory, compulsory optional and elective courses, - in the study programme it will specify profile courses of the relevant path in the study (specializations), - for each educational part/ the course defines the outputs of education and pertaining criteria and rules of their evaluation in such a manner so that all educational targets of the study programme be fulfilled (may be specified only in information sheets of the courses in part Results of education and in part Conditions to complete the course), - prerequisites, corequisites and recommendations in the creation of the study plan, - for each educational part of the study plan/course it will prescribe used educational activities (lecture, seminar, exercise, diploma thesis, project paper, laboratory papers, internship, excursion, terrain practice, vocational practice, state exam and others, possibly their combinations) suitable for the achievement of the outputs of education, - methods, in which the educational activity is carried out – presence, distance, combined (in accordance with Information sheets of the courses), - curriculum/ syllables of the course¹¹ - work load of a student („extent“ for individual courses and educational activities independently¹² (it is recommended to specify a load related to both, contact and non-contact classes in accordance with ECTS Users' Guide 2015), - credits allocated to each part based on the achieved outputs of education and of pertaining work load, - person ensuring the course (or a partner organization and person specifying a contact¹³ - teachers of the course (or participating partner organizations and persons) (may also be specified in the information sheets of courses), - venue of the implementation of the course (if the study programme is carried out at several workplaces). 	<p>The RSP contains the names of compulsory courses, compulsory optional courses, credit grant of a course, basic educational activities and their specification in hours, recommended semester, load of a student in hours and of lecturers of the course. The study plan specifies profile courses.</p> <p>Outputs of education, the rules of the evaluation thereof, educational activity, methods of classes, curriculum, work load of a student are part of information sheets of the course (if part of the internal accreditation file).</p> <p>A structure of the recommended study plan in the study programme Management was created in such a manner so as to maximize compliance of the study programme with bearing topics of the essences of knowledge of the field of study Management, with sectors and extent of knowledge, skills and competences, which profile a graduate of the study programme of the third level of study in accordance with the relevant level of the national qualification framework.</p>
<p>Number of credits, the achievement of which is a condition for the due completion of the study</p>	<p>180</p>

¹⁰ In accordance with decree No. 614/2002 Coll. on credit system of the study and Act No. 131/2002 Coll. On Universities and on amendments to certain laws

¹¹ Teachers ensuring the course during assessment will allow access of a working group to study materials of the course and contents of individual educational activities.

¹² It is recommended to mention a load related to both contact and non-contact classes in accordance with ECTS Users' Guide 2015.

¹³ For example, in organizing vocational practice or other educational activity performed outside of the university.

<p>Further conditions which a student must fulfill during the study programme and for its due completion, including conditions of state exams, rules for any repeating of the study, rules for extension, interruption of the study</p>	<p>The state exams consist of defense of the dissertation thesis. A condition to allow a student to pass the state exams is a successful completion of all compulsory courses and of a prescribed number of compulsory optional courses and elective courses from the study and scientific parts, including the state exams consisting of the defense of a project of the dissertation thesis.</p> <p>Conditions for the due completion of the study and other rules providing for any interruption of the study, an individual study plan, any change in the study programme are defined in the Study rules of doctoral study (http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf), also in Directive No. R-2/2019 Entry of study courses and results of inspection of study success or study performance of a student at DTI University (http://www.dti.sk/data/files/file-1553070728-5c91fa8860963.pdf) and Statute of DTI University at (http://www.dti.sk/data/files/file-1495440182-59229b36a2726.pdf).</p>
<p>Conditions for completion of individual parts of the study programme and progress of a student in the study programme</p>	
<p>Number of credits for compulsory courses needed for the due completion of study /completion of part of the study</p>	<p>86 (36 study part + 20 dissertation test + 30 top quality contribution)</p>
<p>Number of credits for compulsory optional courses needed for the due completion of study /completion of part of the study</p>	<p>48 (18 study part + 30 scientific part)</p>
<p>Number of credits for elective courses needed for the due completion of study /completion of part of the study</p>	<p>6 (study part)</p>
<p>Number of credits for a diploma thesis and defense of a diploma thesis needed for the due completion of study</p>	<p>40</p>
<p>Number of credits for vocational practice needed for the due completion of study /completion of part of the study</p>	<p>0</p>
<p>Rules for the verification of the outputs of education and evaluation of students and options of correction procedures towards such evaluation</p>	<p>Rules for verification of the outputs of education and evaluation of students and options of correction procedures are defined in the Study rules of doctoral study (http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf), further, in Directive No. R-2/2019 Entry of study courses and results of inspection of study success or study performance of a student at DTI University (http://www.dti.sk/data/files/file-1553070728-5c91fa8860963.pdf) and Statute of DTI University (http://www.dti.sk/data/files/file-1495440182-59229b36a2726.pdf).</p> <p>Methods of verification of the outputs of education, criteria and conditions for the completion of the course are specified in information</p>

	<p>sheets of courses of the study programme and communicated to students at the beginning of a semester. The results of verification and evaluation of students are published for a student in the academic information system. Upon request of a student, teacher will be obliged to provide to the student a feedback to the result of evaluation.</p> <p>Options of correction procedures towards evaluation are defined:</p> <ul style="list-style-type: none"> • in the Study rules of doctoral study (http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf), • in Directive No. R-3 2019 Principles to settle down complaints in conditions of DTI University (http://www.dti.sk/data/files/file-1553070854-5c91fb06dd424.pdf) . <p>In addition, students may address the head of department or vice-rector for quality and development of referent for bachelor and doctoral study, life-time education, who shall be obliged to deal with every request.</p>
<p>Conditions for the recognition of study or part of the study</p>	<p>Conditions for the recognition of study or its part are listed in document Study rules of DTI University for doctoral study (http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf).</p>
<p>List of topics of diploma theses</p>	<p>A list of topics of the of dissertation theses for the last 5 years is part of the annex to a request for accreditation of the study programme.</p>
<p>Rules in the assignment, preparation, opposing, defense and evaluation of diploma theses</p>	<p>The assignment of topics of diploma thesis is implemented through MAIS (information academic system). By the Scientific Board of the DTI University approved tutors of dissertation theses will propose topics of dissertation theses which have to pass double approval. First at a level of the department and subsequently at a level of the Scientific Board of the DTI University. Cooperation of a student and tutor is mapped in detail through the annual evaluation of a PhD student. Upon handing over of the dissertation thesis, an opponent will be allocated to the given topic. Specifically, an opponent will be proposed by the department and must be approved by the Scientific Board of DTI and by the vice-rector for education. Dissertation thesis defense will be implemented in accordance with the academic study rules of the doctoral study (http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf) before the board which will assess the quality of the dissertation thesis alone and the output of creative activity of a student. Dissertation thesis must be prepared in accordance with Directive No. R-1/2018 Rules for the preparation of diploma and rigorous theses (http://www.dti.sk/p/40-vnutorne-predpisy-skoly) and Amendment No. 1 to Directive No. R-1/2018 (http://www.dti.sk/data/files/file-1656659168-62be9ce0bc755.pdf).</p> <p>In addition to individual consultations with tutors of dissertation theses, joint (mass) consultations will be made for students of final classes in respect to dissertation theses, at which discussions are held with students about general rules of the writing of the dissertation thesis (theoretical and methodological problems) in the context of academic ethics.</p> <p>Optimal conditions are created at DTI University for the preparation of high-class dissertation theses. A collective of pedagogues – tutors of dissertation theses, their experience, skills and positive approach towards students, together with high standards and requirements placed upon the quality of dissertation theses (anchored also in internal documents of the school) are an important assumption of high vocational quality, scientific value and subsequent successful defense of dissertation theses.</p>

Options and procedures of participation in the mobilities of students

Under Directive No. R-4/2016 Principles of implementation of teachers and students mobilities as part of the program Erasmus+ (<http://www.dti.sk/data/files/file-1475584447-57f3a1bfd2b4d.pdf>) a student of DTI University is entitled to complete part of the study at other university abroad. Foreign relationships belong among key activities of DTI University. In this regard, DTI University obtained chart Erasmus plus 2014 – 2020, as part of which was filed project No. 2015-1-SK01-KA103-008574 for a period 01.06.2015 – 31.05.2017. A budget of the project was 32 625 EUR. The University implemented for these allocated funds 10 students study mobilities in the total scope of 36 months and 17 teachers educational mobilities in the total scope of 90 days. Upon completion of the above mentioned project the school requested the National Agency SAAIC for another project to implement new mobility stays. For a period 01.06.2017 – 31.05.2019 it obtained grant No. 2017-1-SK01-KA103-034909 with a budget 51 275 EUR for a presumed implementation of 10 students study mobilities and 30 teachers educational mobilities. Another grant to DTI University is a grant in the amount of 22 800 EUR under number 2018-1-SK01-KA103-045838 for a period from 01.06.2018 to 31.05.2020, serving to cover expenditures for 20 teachers mobilities and a grant in the amount of 40 290 EUR under number 2019-1-SK01-KA103-059929 for a period from 01.06.2019 to 31.05.2021 to cover expenditures for 30 teachers mobilities. For a period 01.06.19.-31.05.2022 DTI University obtained a grant of 52 668 EUR as part of project 2020-1-SK01-KA103-077721.

Currently, DTI University has signed bilateral contracts with the following partner universities in the sector of Management:

- ČVUT Praha (Czech Republic),
- „Vasile Goldis“ Western University of Arad (Romania),
- Tallin University of Technology (Estonia),
- VŠTE České Budějovice (Czech Republic),
- Masarykův institut vyšších studií ČVUT Praha (Czech Republic),
- Vysoká škola evropských a regionálních studií, o.p.s., (Czech Republic)
- České Budějovice (Czech Republic),
- Mersin University, Mersin (Turkey),
- University of Economics and Culture Riga (Latvia),
- Kaunas University of Technology,
- School of Economics and Business (Lithuania),
- Bronisław Markiewicz State Higher School of Technology and Economics in Jarosław (Poland).

Part of the scheduled mobilities is also forty allocated licenses in interface OLS (Online Language Support) serving to test language knowledge in the primary educational language of a receiving institution partly before departure to the mobility, and partly upon the return from it. Depending upon the result of language tests, an Erasmus plus coordinator may recommend the performance of a language course, in respect of which the University DTI has also obtained 40 licenses from the National Agency.

A process of recruitment of potential participants of mobilities is transparent, with a participation of members of the recruitment board. The board has three members, in the composition: Erasmus plus coordinator, vice-rector for science and research, third member of the board. It is possible to learn more about the terms of the recruitment, about evaluation criterions of teachers and students mobilities in individual sections:

	<ul style="list-style-type: none"> • Directive No. R-4_2016 Principles of implementation of teachers and students mobilities as part of the program Erasmus+ (http://www.dti.sk/data/files/file-1475584503-57f3a1f7d30c6.pdf) • Course catalogue for potential incoming students (http://www.dti.sk/data/files/file-1530516990-5b39d5fe91c17.pdf) • Erasmus chart of DTI University 2020 (http://www.dti.sk/data/files/file-1588057073-5ea7d3f1b427e.pdf) • Students mobilities (http://new.dti.sk/p/54-studentske-mobility) • Teachers mobilities (http://new.dti.sk/p/55-ucitelske-mobility) • Erasmus Policy Statement (http://new.dti.sk/p/56-erasmus-policy-statement) <p>Consent to the study and to the time of its duration will be granted according to the type of mobility by the rector, or vice-rector for foreign affairs and accreditation, which is the matter of a trilateral contract among student, sending and receiving university. The DTI University will recognize to a student upon return part of the study in accordance with the contract, with European standard and the European credits transfer system (ECTS). If a student has completed part of the study at the university which has not implemented a compatible credit system, the recognition of credits will be assessed by a garant of the study programme and credits will be recognized by the vice-rector for foreign affairs and accreditation. A student will be obliged to sign with a responsible workplace and the relevant vice-rector Agreement on the transfer of credits prior to the departure to mobility at the sending faculty.</p> <p>ERASMUS coordinator/ vice-rector for foreign relationships and accreditation: doc. PaedDr. PhDr. Miroslav Škoda, PhD., university professor, Department of management and economy, skoda@dti.sk</p> <p>Mobility of students is provided form in Directive No. R-4/2016 Principles of implementation of teachers and students mobilities as part of the program Erasmus+ (http://www.dti.sk/data/files/file-1475584447-57f3a1bfd2b4d.pdf) Art. 3.</p> <p>3rd level of the study offers a compulsory optional course in winter semester and fall semester <i>Foreign mobility 1</i> and <i>Foreign mobility 2</i>.</p>
<p>Rules for compliance with academic ethics and drawing of consequences</p>	<p>Students are continuously led during their study as part of seminary papers and projects in individual courses to comply with the principles and regulations valid in the preparation of diploma thesis (including correct citations and the specification of bibliographical sources following ethical principles), whereby they acquire necessary knowledge and skills which can be used in preparation of the dissertation thesis.</p> <p>We perceive the ensuring of research integrity and prevention and solution of plagiarism and possible other academic frauds as a very important element of university education. Teachers in respect to seminary papers and projects use for a random inspection anti-plagiarism systems (antiplag.sk) or odevzdej.cz, in case of papers in a foreign language Scribbr.de, Plagaware.com and Turnitin.com, or may demand from students to insert their papers into such systems prior to the delivery of papers into the information system MAIS. In respect to diploma thesis, standard will be the checking of originality through the Central registry of diploma thesis in accordance with Section 63 (7) of Act of the NC SR No. 131/2002 Coll. on Universities, and on amendment and supplement to certain laws. Important is obviously prevention, where the pedagogues themselves explain to student the significance of academic ethics. Significant is therefore also prevention in preparation of the diploma thesis, where experienced pedagogues will notify students of problems with plagiarism, how to avoid the same, directly in classes of the course Research in management and methodical seminars - Dissertation project,</p>

	<p>and subsequently tutors will work directly with students.</p> <p>The DTI University has elaborated Directive No. R-1_2018 Rules of the elaboration of diploma thesis and rigorous papers (http://new.dti.sk/p/40-vnutorne-predpisy-skoly), Amendment No. 1 to Directive No. R-1/2018 Rules of the elaboration of diploma thesis and rigorous papers (http://www.dti.sk/data/files/file-1656659168-62be9ce0bc755.pdf), Study rules of doctoral study (http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf) and Internal System of Quality Assurance of University Education at DTI University (http://www.dti.sk/data/files/file-1652687476-628202743d37d.pdf), which provide for the prerequisites of diploma thesis, their bibliographical registration, control of originality, keeping and making available, which provides for a common procedure in the elaboration, registering and maintaining of diploma thesis and qualification papers implemented at the DTI University. The Directive provides that a student will prove in the diploma thesis its capability in work, in a qualified manner with the apparatus of terms of the field of study, ability to use, in a creative manner, a wide circle of literary and other information sources, analyze, classify and systemize facts, justify presented ideas, formulate, in a cultivate manner, conclusions and recommendations. The Directive further provides that each diploma thesis must be original, created by the author in compliance with the rules of work with information sources, may not have the nature of plagiarism and may not violate the authors rights of other authors.</p> <p>The Academic study rules of the doctoral study (http://new.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf), Directive No. R-1_2018 Rules of the elaboration of diploma thesis and rigorous papers (http://new.dti.sk/p/40-vnutorne-predpisy-skoly), Amendment No. 1 to Directive No. R-1/2018 Rules of the elaboration of diploma thesis and rigorous papers (http://www.dti.sk/data/files/file-1656659168-62be9ce0bc755.pdf) also Ethical codex of DTI University (http://www.dti.sk/data/files/file-1643622824-61f7b1a840857.pdf) provide that plagiarism shall be deemed an offence and shall be the subject-matter of disciplinary proceedings. In the context of disciplinary proceedings the DTI University disposes also of the following directives: Disciplinary rules of the DTI University for students (http://new.dti.sk/data/files/file-1505305175-59b922574c81e.pdf) and Negotiation rules of the disciplinary commission of DTI University (http://new.dti.sk/data/files/file-1507033979-59d3837b2846c.pdf), which also provide for rules for compliance with academic ethics. Such directives specify the solution of any violation of ethical principles, which are deemed by such directives, to be a disciplinary offence. The ethical principles of the DTI University are listed in the Statute of the DTI University (http://new.dti.sk/data/files/file-1495440182-59229b36a2726.pdf) and Ethical codex of DTI University (http://www.dti.sk/data/files/file-1643622824-61f7b1a840857.pdf), which provide for the fundamental ethical principles and requirements for the behavior of members of the academic municipality and other employees of the DTI University, pertaining to their academic and vocational activities, mainly to implemented educational, scientific-research, development, artistic and other creative activities, as well as managing and supporting activities.</p>
<p>Procedures applicable to students with special needs</p>	<p>Under the Act on Universities, everybody is entitled to study at university a chosen study programme, if he/she fulfils basic conditions of the acceptance for study and other conditions determined by the university. In the determination of such conditions the same rights will be guaranteed for all applicants for study and in accordance with the principle of equal treatment, discrimination is forbidden for the reason of age, sex, sexual orientation, marital status and family status, race, skin color, handicap, language, political or other mindset, ethnicity, national minority, religion or belief, trade union activity, national or social origin, property, gender or other status.</p>

	<p>The DTI University guarantees to ensure the equality of opportunities in an approach to education and preparedness to assert measures for the creation of reasonable conditions for students with specific needs, without a reduction of requirements for their study performance. For this purpose, the university created, in accordance with Section 100 of Act of the NC SR No. 131/2002 Coll. on Universities, a job position “Coordinator for students with specific needs” who proceeds in its activity in accordance with Methodical guidance of the Ministry of Education of the SR for the establishment of conditions for the support of students with specific needs at universities.</p> <p>Pedagogues of the DTI University choose, in respect to students with specific needs, adequate forms and methods of classes and evaluation of study results and proceed in accordance with recommendations of Directive No. R-3/2022 Support to students and applicants for study with specific needs at DTI University (http://www.dti.sk/data/files/file-1650611780-62625644d4001.pdf) as well as recommendations of a coordinator for work with students with specific needs. Students are informed about these possibilities at the introduction to study.</p> <p>Directive No. R-3/2022 Support to students and applicants for study with specific needs at DTI University (http://www.dti.sk/data/files/file-1650611780-62625644d4001.pdf) and Internal System of Quality Assurance of University Education at DTI University (http://www.dti.sk/data/files/file-1652687476-628202743d37d.pdf) specify the rights of a student with specific needs.</p> <p>Directive No. R-3/2022 Support to students and applicants for study with specific needs at DTI University (http://www.dti.sk/data/files/file-1650611780-62625644d4001.pdf) in Art. 3 sets out Reasonable adjustments and supporting services for students with specific needs.</p>
<p>Procedures for the filing of initiatives and appeals from the side of a student</p>	<p>Reflexive approach towards students from the side of the university is ensured based on an effective feedback. In case that students have any doubts or believe that their rights have been violated or refer to specific deficiencies in activity or inactivity of the university, they may submit such requirements to representatives in the Academic Senate of the DTI University and also in the Disciplinary Board of the DTI University in accordance with Section 8 and Section 13 of Act of the NC SR No. 131/2002 Coll. on Universities and on amendment and supplement to certain laws. In addition to the above mentioned options, students may solve problems with teachers, heads of departments, and may also use an option to file an anonymous request through a so called “black box”. Students discuss about school problems also publicly at meetings with the top management of the university. An effective feedback is deemed at the DTI University to be an important aspect of cooperation with students.</p> <p>Students may file initiatives and appeals in accordance with Directive No. R-3/2019 Principles to settle down complaints in conditions of the DTI University (http://new.dti.sk/data/files/file-1553070854-5c91fb06dd424.pdf), Article 2, Article 3, Article 4, Article 5, Article 6.</p>
<p>5. Information sheets of courses of the study programme</p>	
<p>Information sheets of courses of the study programme</p>	<p>Information sheets are elaborated in a structure under Decree No. 614/2002 Coll.</p> <p>A list of courses and information sheets of courses form an annex to a request for the accreditation of study programme as Document 12A Information sheets of courses MNG PHD D SL.</p>
<p>6. Current time schedule of academic year and current curriculum</p>	

Current time schedule of academic year	<p>The time schedule of an academic year is determined centrally from a university level and is binding on all study programmes.</p> <p>The current time schedule of an academic year is provided here: http://www.dti.sk/p/9-harmonogram-akademickeho-roka-2021-2022.</p>
Current curriculum	<p>Because this relates to a new study programme, neither underlying documents for the creation of curriculums nor curriculums have been prepared.</p> <p>An essential directive for the creation of a curriculum at DTI University is Directive of rector No. R-2/2022 Scheduling of work load of teachers in study programmes at DTI University (http://www.dti.sk/data/files/file-1645616647-62161e076232c.pdf).</p>
7. Personnel of the study programme	
Person responsible for implementation, development and quality of study programme	<p>prof. PhDr. PaedDr. Ing. Daniel LAJČIN, PhD., DBA, LL.M. Department of management and economy juricek@dti.sk tel: +420 728 232 698 https://www.portalvs.sk/regzam/detail/31019</p>
List of persons ensuring profile courses of the study programme (<i>with allocation to the course and connection to the central register of employees of universities, with contact</i>)	
Strategic management II	<p>prof. PhDr. PaedDr. Ing. Daniel Lajčin, PhD., DBA, LL.M., university professor Department of management and economy lajcin@dti.sk tel: +421 907 791 610 https://www.portalvs.sk/regzam/detail/15839</p>
Management of corporate finances III	<p>doc. PaedDr. Ing. Peter Jakúbek, PhD., DBA, LL.M. Department of management and economy kvestor@dti.sk tel: +421 905 414 408 https://www.portalvs.sk/regzam/detail/15881</p> <p>doc. PaedDr. PhDr. Miroslav Škoda, PhD., MBA, university professor Department of management and economy skoda@dti.sk tel: +421 908 906 399 https://www.portalvs.sk/regzam/detail/11459</p>
Project management III	<p>PaedDr. Ing. Kateřina Bočková, Ph.D., MBA, university associate professor Department of management and economy bockova@dti.sk tel: +421 905 692 227 https://www.portalvs.sk/regzam/detail/15876</p>
Accounting II	<p>doc. PaedDr. PhDr. Miroslav Škoda, PhD., MBA, university professor Department of management and economy skoda@dti.sk tel: +421 908 906 399 https://www.portalvs.sk/regzam/detail/11459</p>
Accounting III	<p>doc. PaedDr. PhDr. Miroslav Škoda, PhD., MBA, university professor Department of management and economy skoda@dti.sk tel: +421 908 906 399 https://www.portalvs.sk/regzam/detail/11459</p>

Security management II	prof. Ing. Ludvík JUŘÍČEK, Ph.D. Department of management and economy juricek@dti.sk tel: +420 728 232 698 https://www.portalvs.sk/regzam/detail/31019
Organizational behavior II	prof. PhDr. PaedDr. Ing. Daniel Lajčin, PhD., DBA, LL.M., university professor Department of management and economy lajcin@dti.sk tel: +421 907 791 610 https://www.portalvs.sk/regzam/detail/15839
Scientific-pedagogical characteristics of persons ensuring profile courses	Scientific-pedagogical characteristics of persons ensuring profile courses (VUPCH) are an annex to a request for the accreditation of study programme (Document 10 VUPCH).
prof. PhDr. PaedDr. Ing. Daniel LAJČIN, PhD., DBA, LL.M., university professor	An annex to a request for the accreditation of study programme (Document 10 VUPCH)
doc. PaedDr. PhDr. Miroslav ŠKODA, PhD., university professor	An annex to a request for the accreditation of study programme (Document 10 VUPCH)
doc. PaedDr. Ing. Peter JAKÚBEK, PhD., DBA, LL.M.	An annex to a request for the accreditation of study programme (Document 10 VUPCH)
prof. Ing. Ludvík JUŘÍČEK, Ph.D.	An annex to a request for the accreditation of study programme (Document 10 VUPCH)
PaedDr. Ing. Kateřina BOČKOVÁ, Ph.D., MBA, university associate professor	An annex to a request for the accreditation of study programme (Document 10 VUPCH)
List of teachers of the study programme (with allocation to the course and connection to the central register of employees of universities, with contacts)	<p>A list of teachers of the study programme contains all those persons engaged in the teaching of compulsory and compulsory optional courses in accordance with a recommended study plan and information sheets of courses. A list of teachers is an annex to a request for the accreditation of study programme (Document 17, Directive No. 1/2021), included is also a contact to individual teachers and a connection to the central register of employees.</p> <p>prof. Ing. Ludvík JUŘÍČEK, Ph.D. <i>Security management II</i> Department of management and economy juricek@dti.sk tel: +420 728 232 698 https://www.portalvs.sk/regzam/detail/31019</p> <p>prof. PhDr. PaedDr. Ing. Daniel Lajčin, PhD., DBA, LL.M., university professor <i>Strategic management II</i> <i>Personal management</i> <i>Organizational behavior II</i> Department of management and economy lajcin@dti.sk tel: +421 907 791 610 https://www.portalvs.sk/regzam/detail/15839</p> <p>doc. PaedDr. Ing. Peter Jakúbek, PhD., DBA, LL.M. <i>Management of corporate finance III</i> <i>Economic theories</i> Department of management and economy kvestor@dti.sk tel: +421 905 414 408 https://www.portalvs.sk/regzam/detail/15881</p> <p>doc. PaedDr. PhDr. Miroslav Škoda, PhD., MBA, university professor</p>

Management of corporate finance III
Accounting II
Accounting III
Department of management and economy
skoda@dti.sk
tel: +421 908 906 399
<https://www.portalvs.sk/regzam/detail/11459>

PaedDr. Ing. Kateřina Bočková, Ph.D., MBA, university associate professor

Project management III
Department of management and economy
bockova@dti.sk
tel: +421 905 692 227
<https://www.portalvs.sk/regzam/detail/15876>

doc. et doc. PhDr. PaedDr. Gabriela Gabrhelová, PhD., DBA, LL.M., university professor

Research in management
Personal management
Department of didactics of vocational courses
gabhelova@dti.sk
tel: +421 907 791 610
<https://www.portalvs.sk/regzam/detail/15888>

prof. PaedDr. Ing. Roman Hrmo, PhD., MBA

Basics of university pedagogy
Department of didactics of vocational courses
hrmo@dti.sk
tel: +421 917 409 917
<https://www.portalvs.sk/regzam/detail/13914>

doc. Ing. Lucia Krištofiaková, PhD.

Basics of university pedagogy
Department of didactics of vocational courses
kristofiakova@dti.sk
tel: +421 911 066 509
<https://www.portalvs.sk/regzam/detail/14022>

doc. PaedDr. Lívia Hasajová, PhD.

Managerial statistics
Econometrics
Quantitative methods in decision-making
Department of school didactics
hasajova@dti.sk
tel: +421 907 505 524
<https://www.portalvs.sk/regzam/detail/15866>

prof. PaedDr. Tomáš Lengyelfalusy, PhD.

Managerial statistics
Econometrics
Quantitative methods in decision-making
Department of school didactics
lengyelfalusy@dti.sk
tel: +421 905 264 068
<https://www.portalvs.sk/regzam/detail/8479>

prof. PhDr. Miron Zelina, DrSc.

Managerial psychology
Department of school pedagogics and psychology
zelina@dti.sk

tel: +421 903 454 960
<https://www.portalvs.sk/regzam/detail/15926>

doc. Mgr. Gabriela Rozvadský Gugová, PhD.

Managerial psychology
Strategies to master stress situation in management
Communication in management
Critical thinking
Department of school pedagogics and psychology
gugova@dti.sk
tel: +421 908 217 002
<https://www.portalvs.sk/regzam/detail/11021>

doc. Ing. Peter Kováčik, PhD.

Management of information systems of enterprise II
Department of didactics of vocational courses
kovacik@dti.sk
tel: +421 905 261 814
<https://www.portalvs.sk/regzam/detail/2645>

doc. PhDr. PaedDr. Slávka Krásna, PhD.

Research in management
Department of school pedagogics and psychology
krasna@dti.sk
tel: +421 905 990 973
<https://www.portalvs.sk/regzam/detail/5896>

doc. Ing. arch. Janka Betáková, PhD., university professor

Marketing management II
Management of sustainable development
Department of management and economy
betakova@dti.sk
tel: +421 917 112 457
<https://www.portalvs.sk/regzam/detail/10949>

Mgr. Monika Dohnanská, PhD.

Marketing management II
Department of management and economy
dohnanska@dti.sk
tel: +421 915 743 290
<https://www.portalvs.sk/regzam/detail/18601>

doc. PhDr. Slávka Čepelová, PhD.

Strategies of mastering stress situations in management
Communication in management
Department of school pedagogics and psychology
cepelova@dti.sk
tel: +421 948 918 019
<https://www.portalvs.sk/regzam/detail/15868>

doc. PaedDr. Dáša Porubčanová, PhD.

Critical thinking
Department of school didactics
porubcanova@dti.sk
tel: +421 915 728 144
<https://www.portalvs.sk/regzam/detail/15887>

Ing. Katarína Ižová, PhD.

Management of sustainable development
Department of management and economy
izova@dti.sk

	<p>tel: +421 915 928 113 https://www.portalvs.sk/regzam/detail/15838</p> <p>Ing. Daniela Maťovčíková, PhD. <i>Economic theories</i> Vysoká škola managementu Trenčín matovcikova@dti.sk tel: +421 948 456 221</p>
List of tutors of diploma thesis with allocation to topics (with contacts)	List of tutors of diploma thesis is an annex of a request for the accreditation of study programme (Document 18 List of tutors of diploma thesis) .
Scientific-pedagogical characteristics of tutors of diploma thesis	VUPCH of the tutors of dissertation theses is an annex of a request for the accreditation of study programme.
Representatives of students representing interests of students of the study programme	
Bc. Zuzana Hanzlíková	Member of the Academic senate of DTI University zuzkahanzlikova@gmail.com
Bc. Tibor Blažej	Member of the Academic senate of DTI University cibik2005@gmail.com
Bc. Ivana Hužovičová	Member of the Academic senate of DTI University ihuzovicova@dti.sk
Bc. Eva Belanská	Member of the Academic senate of DTI University belanska.eva@gmail.com
Bc. Simona Michalková	Engaged party – student, <i>Management, 2nd academic year of master study in the present form</i> sima.michalkova13@gmail.com
Bc. Helena Jáňová	Engaged party – student, <i>Management, 2nd academic year of master study in the present form</i> h.janova154@gmail.com
Study advisor of the study programme	prof. PaedDr. Ing. Roman Hrmo, PhD., MBA Department of didactics of vocational courses Vice-rector for quality and development hrmo@dti.sk tel: +421 917 409 917
Other supporting personnel of the study programme	
Study referent	Ing. Jana Horná horna@dti.sk +421 905 917 258
Referent of education	Ing. Lucia Michalková, PhD. michalkova@dti.sk +421 918 800 944
Foreign mobility	doc. PaedDr. PhDr. Miroslav Škoda, PhD., MBA, university professor Department of management and economy Vice-rector for foreign affairs and accreditation skoda@dti.sk tel: +421 908 906 399
Scientific-research and project activity	doc. PaedDr. Dáša Porubčanová, PhD. Department of school didactics Vice-rector for science and research porubcanova@dti.sk tel: +421 915 728 144
Advisor for applicants and students with specific needs	doc. PhDr. PaedDr. Slávka Krásna, PhD. Department of school didactics and psychology krasna@dti.sk tel: +421 905 990 973

8. Spatial, material and technical organization of the study programme and support

A list and characteristics of classrooms of the study programme and their technical equipment

The DTI University seats in its own building it purchased on 10.5.2005. This is a building of the former Secondary Vocational Mechanical Engineering in the city of Dubnica nad Váhom, in which there was education and training of pupils of secondary schools from Dubnica nad Váhom and all premises of the school were adjusted to such purpose. This building was accommodated to conditions of the private university, the DTI University.

Vysoká škola DTI/ DTI University/

Ul. Sládkovičova 533/20

SK - 018 41 Dubnica nad Váhom

Slovak Republic

The reconstruction of the building is currently being prepared and implemented in efforts to extend the existing capacities.

The school is currently materially and technically well equipped. The DTI University disposes of vocational classrooms of computer technique with the total capacity of 84 places which are used, in addition to classes, also for the needs of university teachers and students outside of teaching hours. One computer classroom is equipped with 15 computer work places (with the total capacity of 25 places) and the second one with 30 computer work places (with the total capacity of 59 places). All computers are connected to the Internet.

Lecture-rooms and classrooms with the total capacity of 1140 places for the organization of lectures, seminars, exercises, vocational and scientific events are sounded (MiPro system), illuminated and equipped with necessary didactic equipment (black board, flipchart, notebook, dataprojector, meotar).

The vocational classrooms of computer technique and a library with a study room are equipped with personal computers and appurtenances.

The structure of classrooms, lecture-rooms and laboratories, including capacity data:

- 6 lecture-rooms with average capacity of a lecture-room 120 places/lecture-room,
- 2 lecture-rooms with average capacity of 75 places/lecture-room,
- 5 classrooms with average capacity 45 places/classroom,
- 2 vocational classrooms of computer technique with the total capacity

of 84 places/classroom (in total 45 personal computers),

- 1 electro technical laboratory with the total capacity of 28 places (electric measurements, experimental measurements, physical measurements).

The DTI University has available computers with modern information communication technologies for the purpose to increase a standard of the technological ensuring of classes. New information technologies allow the using of a progressive form of classes.

Each teacher has in office its own computer, according to requirements, all pedagogical employees as well as PhD students have an option to borrow notebooks purchased from research projects, which contributes to more efficient work for the improvement of a learning process and scientific – research activity.

The University is equipped with a connection to WiFi, which ensures access to the Internet at each moment. Study department, rector's office, offices of academic officials and study rooms of pedagogues are equipped with personal computers, notebooks, black/color printers, facsimile, copy machines, scanners and other material and technical means.

The DTI University uses for the needs of scientific-research activity the Academic school library (Library of the DTI University), University library of Alexander Dubček in Trenčín (based on agreement between the DTI University and Tn UAD), Municipal Library in Dubnica nad Váhom, study room of the school, computer classrooms, vocational work places for teachers and computer technique allocated to individual university teachers.

The Academic school library entitled Library of the DTI University was officially established under Act No. 183/2000 Coll. on Libraries, at the end of the academic year 2009/2010. The library's mission is under its statute to create suitable environment for users, actively promote education, study and scientific research at the DTI University. The library also keeps in archives diploma theses.

The library of the DTI University has access to CVTI SR, which provides to physical and legal persons borrowing, information and research and reprographic services, access to the Internet at work places in study rooms and other services and works. Important for development of the DTI University in all essential areas; however, in the sector of science and research is also access of the DTI University to the system CREPČ2, of which the DTI University disposes. The system CREPČ2 is a databases of publication outputs, where the DTI University stores the data of authors under valid legislation. For the processing at a level of the registration of publication outputs, the KIS (book information system) uses the system DAWINCI, which integrates the latest elements from the sector of server applications, databases systems, document management and so forth.

The library provides access to 9 paid full-text database centers (EBSCO, Gale, ProQuest, Science Direct, Scopus, Springer, Taylor and Francis, Web of Knowledge, Wiley).

Part of the library is also a study room with the total capacity of 26 places, is equipped with 8 computer workplaces and access to the Internet and is at each time available to employees and students of the school. The total area of the academic library and the study room is 70 m². Students have an option of presentation (also absent) access to primary study literature, which is contained in information sheets of the recommended study programme. The library with the study room are covered with WiFi connection, also with fixed Internet connection at all computer workplaces.

2 vocational workplaces for pedagogues, each of them with a capacity of 18 places is equipped with 6 computer workplaces connected to the Internet

	<p>and with fundamental vocational literature. University teachers engaged in scientific-research and other creative activity have been allocated a personal computer – notebook.</p> <p>Individual workplaces of the DTI University are equipped with a corresponding number of offices and common premises (kitchens, corridors and sanitary facilities). Offices are equipped with work tables, chairs, easily available libraries and wardrobes, shelves, bulletin boards, dressing wardrobe, basin, waste basket and shelves premises, sunblinds. Individual workplaces are adequately equipped with computer, copying and communication means (phones).</p> <p>The school is equipped with the Modular academic information system (MAIS), which is an integral part in the control of processes of the communication between student – pedagogical employees – study department, as well as keeps in archives electronic study agenda.</p> <p>Students and employees of the school take meals directly in the building of the school (buffet, restaurant, which is part of the building of the school). The accommodation of employees of the university is provided at the hotel Kristína in Dubnica nad Váhom. Students use in particular accommodation services in student dormitories in the vicinity of Dubnica nad Váhom and in other accommodation facilities in the seat of the school, with which the school has concluded contracts.</p> <p>The DTI University disposes of sufficient material, technical and informative organization of the study programme necessary to consummate the relevant study programme and fulfil its target in the sector of education.</p> <p>link: http://www.dti.sk/p/41-ine-dokumenty-a-formulare</p> <p>link: https://www.dti.sk/data/files/file-1652687476-628202743d37d.pdf</p>
<p>Characteristics of information organization of the study programme (Access to information technology)</p>	<p>The characteristics of informative organization of the study programme is specified in detail in the Annual reports on activity of DTI University and in the Internal System of Quality Assurance of university education at DTI University, Art. 121.</p> <p>Information organization of the study programme is at a reasonably high level. The DTI University disposes of servers and Internet connection which is provided, free of charge, to all students. Personnel is equipped with personal computers and if needed, also by portable notebooks. All premises are covered with a centrally controlled WiFi network of the school which allows in particular a connection of mobile equipment in almost all objects of the school.</p> <p>As part of the study programme conditions have been created to use the most modern information and communication technologies – Library with study room, MAIS, WIKI, educational portal of the DTI University:</p> <p><i>All-school information systems:</i></p> <p>Library information system</p> <p>Academic library - Library of the DTI University (http://www.dti.sk/p/16-kniznica) ensures library-information activities, bibliographically registers publication activity of teachers, provides library-information services to students, teachers and employees of the DTI University as well as to vocational public, is covered with WiFi connection to the Internet also by fixed Internet connection.</p> <p>A library of DTI University has established access to the CVTI SR, which provides to physical and legal persons borrowing, reprographic services, Internet access at workplaces and study rooms and further services and work. Important for the development of the DTI University in all significant sectors; however, mainly in the sector of science and research is also access of the DTI University to the system CREPČ2, of which the DTI University disposes. The system CREPČ2 is a databases of publication outputs, where</p>

the DTI University stores data from authors under valid legislation. It uses for processing at a level of the registration of publication outputs, KIS (book information system) uses the system DAWINCI, which integrates the latest elements from the sector of server applications, databases systems, document management and so forth.

The library as part of its services:

- obtains, processes, makes available and keeps domestic and foreign documents regardless of their form in accordance with scientific-field of study profilation of the DTI University;
- provides book-information services to teachers, scientific and expert employees of the DTI University, to students of all forms of study at the DTI University and to other public in accordance with the Library Rules;
- provides presentation and absence borrowing services;
- mediates electronic information sources;
- participates in the creation, keeping and making available of a set of catalogues of libraries
- is a workplace of the bibliographical registration of the publication activity of teachers, scientific and expert employees of the DTI University;
- keeps and registers diploma thesis and qualification papers defended at the DTI University;
- is engaged in the organization of information education at the DTI University,
- cooperates with library and information workplaces in the Slovak Republic and abroad,
- provides access to 9 paid full -text databases centers (EBSCO, Gale, ProQuest, Science Direct, Scopus, Springer, Taylor and Francis, Web of Knowledge, Wiley).

The library fund of the study programme is located in premises of the academic library of the university. The academic library disposes of the basic study vocational literature specified in information sheets of units of the recommended study of the study programme; contents of the library fund:

- books (monographies, textbooks),
- lecture notes,
- textbooks,
- standards,
- dictionaries,
- manuals,
- periodical domestic and foreign literature,
- corporate literature,
- research reports,
- qualification papers (dissertation thesis, diploma thesis),
- CD carriers.

Modular Academic Information System - MAIS

The academic system actively used by the DTI University is established based on so-called modules – several physical separated application nodal points, which clearly encase the functionality available to a group of users (study referents, pedagogical employees, students...), which on one side

allows the variability of installation of these nodal points under requirements of the university and at the same time increases safety of the system. The system overallly contains 8 physically separable and configurable applications nodal points, from which the DTI University actively uses 6 interfaces:

- interface STUDENT,
- interface PEDAGOGUE,
- interface REFERENT,
- interface ELECTRONIC APPLICATION FORM,
- interface ADMINISTRATOR,
- interface PUBLIC PORTAL.

As part of the interface STUDENT, it provides to students the following services:

- registration of the courses of study,
- checking of the study of a student,
- application to the terms of final evaluation,
- selection of the diploma thesis,
- requirement to accommodation,
- requirement to a change of contact data,
- change in access settings.

The interface PEDAGOGUE mediates functionalities of the system covering processes implemented by pedagogical employees of the DTI University:

- preparation of the course of study,
- preparation of the study programmes of study,
- preparation of recommended study plans,
- preparation of a curriculum,
- preparation and elaboration of the pre-entries of students to a course of study,
- preparation and elaboration of the entries of students to a course of study,
- registration of continual, final and overall evaluation of the course of study of a student,
- registration of the terms of final evaluations,
- administration of the assignments of diploma thesis.

The interface REFERENT mediates functionalities of the system covering processes implemented by the study department of the DTI University:

- registration of persons,
- registration of students and their studies,
- registration of application forms and applicants,
- preparation of acceptance proceedings,
- control and management of the study of a student,
- elaboration of the study results of a student.

The interface ELECTRONIC APPLICATION FORM allows an applicant for study to register, electronically, an application form for study in any study programme, level and form of the study. The interconnection at the

interface of an electronic application form is available to an applicant at the web site www.dti.sk as well as at the web site www.portalvs.sk.

Educational portal of the DTI University

The target of the DTI University is to get closer to its students and therefore it offers them, free of charge, another option how to get to study materials. The DTI University thanks to a project entitled „Virtual university: improvement of the external form of study at the Dubnica Technological Institute“, co-financed by the European Union from the European Social Fund as part of the Operational programme Education, has prepared for its students electronic courses. These offer not only an option to study necessary information in selected courses, but also bring in an option to test oneself whether a student understood information which they contain. Thanks to this, students of the DTI University have a unique option to obtain a feedback on their study and an option to better prepare themselves to exams.

For such purpose, an educational portal was established at the DTI University, available on site elearning.dti.sk. Each student has received a unique login name and password, by which the student will login to the educational portal and may study electronic course. The educational portal is made in such a manner so as to fulfil all criterions placed on modern LMS systems (Learning Management System). In addition to that, access to the educational portal will have pedagogical employees of the DTI University, who may control the advancement of students during study. The system also contains a generator of tests, which may be created by pedagogical employees upon the submission of questions. At the same time, a system was integrated into the portal, of virtual classrooms Adobe Connect, which allows distance teaching.

Currently, the DTI University offers to students a possibility to educate themselves electronically in 22 active electronic courses (general didactics, general psychology, information-communication technologies 1, information-communication technologies 2, information-communication technologies 3, multimedia in education, selected chapters from electro technique, pedagogical psychology, selected chapters from applied mathematics, selected chapters from applied physics, biology of the youth and school hygiene, psychology of work, ecology and environment, vocational communication, basics of the tax system, environmental management, basics of the law, business, corporate and trade licensing law, business in small-sized and medium-sized enterprises, marketing, selected chapters from human resources management). Also further electronic courses are currently being prepared in an effort to support a combined method of education at all levels of study at the DTI University.

The current level of spatial, material, technical and information organization of the study programme at the DTI University may be assessed as extra standard.

The DTI University for the need of the consummation of the study programme of good quality disposes of modern material, technical, spatial and information infrastructure. It offers for its students a very good study environment, equipped library, a number of study material in the study room, an extensive fund of basic study literature, textbooks, domestic and foreign monographs, periodical scientific publications. Software equipment is modern and still updated under the latest trends. The library offers to students, researchers and visitors the services at the required level.

Study literature listed in information sheets of courses is part of the library fund, at a minimum in one counterpart, very often in numerous pieces. The workplace library is open daily and is currently frequently used by students. Hardware – software equipment of the workplace fully covers requirements for the quality organization of a pedagogical process. The level of topicality and suitability of the used software is continuously monitored and updated

	<p>with regard to all-school strategy in the sector of informational organization of the study.</p> <p>Given to the above mentioned please note that the current material, technical and information equipment of the DTI University is at a high level. The current status guarantees a problem-free implementation of requirements pertaining to the organization of the study programme in respect to space, material, technical equipment and information, and at the same time creates good presumptions for further development of the school and for the implementation of projects.</p> <p>All information about the study programme, including information sheets, is available in MAIS.</p> <p>The basic information and the recommended study plan of individual study programmes is available at the web site of DTI University.</p>
<p>Access to study literature, information databases and further information sources</p>	<p>Academic library - Library of the DTI University (http://www.dti.sk/p/16-kniznica) ensures library-information activities, bibliographically registers publication activity of teachers, provides library-information services to students, teachers and employees of the DTI University as well as to vocational public, is covered with WiFi connection to the Internet also by fixed Internet connection.</p> <p>The library of DTI University has established access to the CVTI SR, which provides to physical and legal persons borrowing, reprographic services, Internet access at workplaces and study rooms and further services and work. Important for the development of the DTI University in all significant sectors; however, mainly in the sector of science and research is also access of the DTI University to the system CREPČ2, of which the DTI University disposes. The system CREPČ2 is a databases of publication outputs, where the DTI University stores data from authors under valid legislation. It uses for processing at a level of the registration of publication outputs, KIS (book information system) uses the system DAWINCI, which integrates the latest elements from the sector of server applications, databases systems, document management and so forth.</p> <p>The library as part of its services:</p> <ul style="list-style-type: none"> • obtains, processes, makes available and keeps domestic and foreign documents regardless of their form in accordance with scientific-field of study profilation of the DTI University; • provides book-information services to teachers, scientific and expert employees of the DTI University, to students of all forms of study at the DTI University and to other public in accordance with the Library Rules; • provides presentation and absence borrowing services; • mediates electronic information sources; • participates in the creation, keeping and making available of a set of catalogues of libraries • is a workplace of the bibliographical registration of the publication activity of teachers, scientific and expert employees of the DTI University; • keeps and registers diploma thesis and qualification papers defended at the DTI University; • is engaged in the organization of information education at the DTI University, • cooperates with library and information workplaces in the Slovak Republic and abroad, • provides access to 9 paid full -text databases centers (EBSCO, Gale, ProQuest, Science Direct, Scopus, Springer, Taylor and Francis, Web of

	<p>Knowledge, Wiley).</p> <p>The library fund of the study programme is located in premises of the academic library of the university. The academic library disposes of the basic study vocational literature specified in information sheets of units of the recommended study of the study programme; contents of the library fund:</p> <ul style="list-style-type: none"> • books (monographies, textbooks), • lecture notes, • textbooks, • standards, • dictionaries, • manuals, • periodical domestic and foreign literature, • corporate literature, • research reports, • qualification papers (dissertation thesis, diploma thesis), • CD carriers. <p>Students, in addition to traditional print study material available in the university library, have an option to accede also to electronic sources of books, scientific articles and other publications through the university library.</p> <p>Scientific monographies, textbooks and course literature from a work shop of our pedagogues are gradually digitalized and available to students through Open Educational Sources (http://www.dti.sk/p/76-otvorene-vzdelavacie-zdroje).</p>
<p>Characteristics and extent of distance education in study programme with allocation to courses</p>	<p>Study programmes in both present and external forms are implemented by a combination of presence and distance classes, and a share of presence and distance classes is determined in advance based on characteristics of a specific course. The distance education is running as part of a combined method of the study most often through the platform Moodle or MS Teams. DTI University presumes the use of distance education in respect to those courses, the nature and character of which allow so. Presumed is almost a 30 % share of the distance education, in priority in respect to courses with a higher hourly grant. In respect to other courses according to educational needs and possibilities of students. Currently, the distance education pertains to all courses.</p> <p>A distance and combined form of education is allowed by the application MS Teams (through the package of MS Office 365), allowing the creation of special teams for each course, or consultations, which is also possible to use in the classes of visiting foreign lectors or experts from practice.</p> <p>Currently, the platform Moodle is used for example in the courses: Mathematics (Moodle is used as a support of education in the presentation study; at the time of online education it is used in full), Macro economy and Micro economy (in case of necessity, e.g., for a reason of the interruption of presentation classes, the classes may be transferred in full to the applications MS Teams and LMS Moodle).</p> <p>In case of the classes of courses with focus on information technology, used is the platform Google Classroom, which allows to share individual assignments resp. tasks with multimedia contents and at the same time it works as a tool to obtain a feedback or evaluation. The primary function of the distance classes applied in the study programme UPP, UEP, UPPEP is the creation and scheduling of virtual meetings, where it is possible to communicate with both, audio and video. Supported is also screen sharing,</p>

	<p>live chat or reports from participants. Teachers of the department may in this way offer to students all communication tools which they need for work.</p> <p>Further, it is possible to use the Educational portal of the DTI University, available at the site elearning.dti.sk. Each student has received a unique login name and password, by which he/she logs in the educational portal and may study electronic courses. The educational portal has been created in such a manner so as to meet all criteria placed upon modern LMS systems (Learning Management System). In addition, the educational portal is available to pedagogical employees of the DTI University, who may check the advancement of students during study. The system also contains a generator of tests, which may be created by pedagogical employees upon the assignment of questions. At the same time, also a system of virtual classrooms Adobe Connect was integrated to the portal, which allows distance learning.</p> <p>The educational portal of DTI University has been created with a view to innovate the provided forms of education through the use of modern information technology and to adapt university education to the needs of a knowledge society. It offers to students Elearning courses, which occurred as the output of a project in 2012: "Virtual university: improving the external form of study at Dubnický technologický inštitút" and these were gradually supplemented and innovated. In the section Open educational sources at the web site of DTI University are available educational texts in a pdf format to individual courses, which may be used also as part of the distance education and were also used during the pandemic COVID-19.</p> <p>In a transition from the presence classes into the distance education after the overall interruption of the operation of schools and school facilities, DTI University used as a communication channel and space for the implementation of classes the application MS Teams. Information on procedures in a transition from the presence to distance education is published in the section "Coronavirus."</p> <p><i>link: http://www.dti.sk/p/93-koronavirus---opatrenia-vs-dti</i></p> <p>DTI University currently offers an option to students to learn electronically in 22 active electronic courses. In preparation are not also further electronic courses in an effort to support a combined method of education at all levels of study at DTI University.</p> <p>Students are also provided with supplementing educational materials in the form of e-books (e-script), which are available, free of charge, as part of the Open Educational Sources at http://www.dti.sk/p/76-otvorene-vzdelavacie-zdroje</p>
<p>Access, manuals of e-learning portals</p>	<p>In case of the distance education online, classes are running through the application MS Teams. Added into a course team will be gradually all students, with which the lecturer subsequently will implement online lectures, exercises, seminars, consultations and so forth.</p> <p>Instructions to the presence learning, including manuals, - part of the manuals are also video – are available for pedagogues and students at YouTube https://youtube.com/playlist?list=PLxzjGZonsfzV7RTjvqIUizBMq8WeORFN).</p>

<p>Procedures in a transition from presence to distance education</p>	<p>A transition from the presence to distance education may be implemented de facto immediately, because as we have mentioned above, all classrooms and auditoriums, in which learning is running, are equipped with necessary equipment, which allows a transfer of audio and video through the Internet.</p> <p>Each student is notified in detail at the beginning of study (1st year of study) of the use of e-learning support and other necessary tools and systems at an introduction meeting. In case of any problems and issues the student will use further consultation hours of lecturers.</p> <p>If necessary (e.g., current pandemic situation) we are transferring also in case of the presence education fluently to the distance form of education in all course of the study programme.</p>
<p>Partners in ensuring educational activities of the study programme and characteristics of their participation</p>	<p>Cooperating institutions are engaged mainly in invited lectures as part of individual courses, organizing of internships, trainings, conferences as well as in joint research and project activities. When necessary and according to options, representatives of selected institutions participate in defenses of dissertation theses as external members of commissions. Certain institutions will cooperate with PhD students in the solution of specific corporate issues as part of a solution of the dissertation thesis.</p> <p>DTI University closely cooperates in the area of research activity with partner universities in Slovakia and abroad:</p> <ul style="list-style-type: none"> • Faculty of management of the Prešov University in Prešov, • Faculty humanities and natural science of the Prešov University in Prešov, • Alexander Dubček University in Trenčín, • University of Security Management in Košice, • College of Economics and Management in Public Administration in Bratislava, • Politechnika Radomska im. Kazimiera Pulaskiego in Poland, • Państwowa Wyższa Szkoła Informatyki i Przedsiębiorczości w Łomży, Poland, • College of Polytechnics Jihlava, Czech Republic, • Eötvös - József College in Baja, Hungary, • Wyższa Szkoła Menedżerska w Warszawie, Poland, • Wyższa Szkoła Biznesu w Dabrowie Górniczej, Poland, • Institute of Technology and Business in České Budějovice, Czech Republic, • Tallinn University of Technology, Estonia, • "Vasile Goldis" Western University of Arad (Romania). • Economic, Administrative and Educational Technologies Faculty, Ukrainian Engineering Pedagogics Academy, Charkov, Ukraine • with business entities - mainly with the company Dupres Group. • with the firms, T design, s.r.o., BCI Pannonia, s.r.o. a Dopravný podnik, š. p. cooperation continued also in 2021 in particular in the sector of development and application of electronic education (e-learning). <p><i>link: https://www.dti.sk/p/17-zahranicne-vztahy</i></p> <p><i>link: http://www.dti.sk/p/57-vedecke-projecty</i></p>

<p>Characteristics for the option of social, sports, cultural, spiritual and social enjoyment</p>	<p>The university provides to students, in addition to education as part of study programmes, also options of various cultural, sports or spiritual enjoyment.</p> <p>Students have adequate social security, sports, cultural, spiritual enjoyment during the study. We include into the social security of students not only obviousness of the provision of social scholarships in accordance with § 91 (3) and (4) of Act No. 131/2002 Coll. on Universities (see Art. 2, Art.3, Art.4 and Art.5) of the Scholarship Rules of the DTI U, http://www.dti.sk/data/files/file-1605178994-5fad16720e111.pdf), but in case of numerous students who got into problematic situations, the DTI University is prepared to give a helping hand not only by a professional advice, but also by an option to provide a scholarship from its own sources.</p> <p>Further, the rector of DTI University appoints annually, in accordance with § 96a (4) of Act No. 131/2002 Coll. on Universities and on amendment and supplement to certain laws, as amended (hereinafter only the “Act”) and pursuant to Art. 3 (6) of the Scholarship rules (http://www.dti.sk/data/files/file-1605178994-5fad16720e111.pdf) of DTI University, Directive No. R 1_2021 Criteria for the acknowledgement of a motivation scholarship for results achieved in the previous academic year (http://www.dti.sk/data/files/file-1621492350-60a6027e6af43.pdf), which provides for criteria and procedure of the acknowledgment of a motivation scholarship for students in bachelor and master studies for results achieved in an academic year. The granting of a motivation scholarship should contribute to the motivation of students to achieve the highest level of the acquisition of knowledge and skills.</p> <p>It is possible currently to ask also for pregnancy scholarships (http://new.dti.sk/data/files/file-1634215619-616826c33dc10.pdf).</p> <p>The DTI University also seeks to offer to students extra-school activities and sports, cultural and social enjoyment. Students of the present form of study may ask for an ISIC card. As part of sports enjoyment both, students of the DTI University as well as employees may visit, under more favorable conditions, the fitness centrum X-Fit in Dubnica nad Váhom. Further, students and employees may participate in an annual run entitled Od Tatier k Dunaju, where the DTI University has always its running team.</p> <p>The city of Dubnica nad Váhom offers to students of DTI University an option to visit, free of charge, a city sports ground and visit, under favorable conditions, the city cinema Lastovička.</p> <p>All information in respect to the above possibilities may be found at the web site of DTI University, at http://www.dti.sk/p/126-spolocenske-sportove-a-kulturne-vyzitie-pre-studentov.</p>
<p>Possibilities and conditions of participation of students of the study programme in mobilities and internships, instructions for applications, rules for the recognition of such education</p>	<p>According to Directive No. R-4/2016 Principles of implementation of teachers and students mobilities as part of the program Erasmus+ (http://www.dti.sk/data/files/file-1475584447-57f3a1bfd2b4d.pdf) a student of DTI University is entitled to complete part of the study at other university abroad. Foreign relationships belong among key activities of DTI University. In this regard DTI University obtained the chart Erasmus plus 2014 – 2020, as part of which was filed project No. 2015-1-SK01-KA103-008574 for a period of 01.06.2015 – 31.05.2017. A budget of the project was 32 625 EUR. The school for such allocated funds implemented 10 students study mobilities in the total extent of 36 months and 17 teachers educational mobilities in the total extent of 90 days. After termination of the above project the school requested the national agency, Národná agentúra SAAIC for another project for the implementation of new mobility stays. For a period of 01.06.2017 – 31.05.2019 it obtained a grant No. 2017-1-SK01-KA103-034909 with a budget of 51 275 EUR for a presumed implementation of 10 students study mobilities and 30 teachers educational mobilities. Another grant of DTI University is a grant of 22 800 EUR under number 2018-1-SK01-KA103-045838 for a period of 01.06.2018</p>

- 31.05.2020, serving to cover expenditures for 20 teachers mobilities and a grant of 40 290 EUR under number 2019-1-SK01-KA103-059929 for a period from 01.06.2019 to 31.05.2021 to cover expenditures for 30 teachers mobilities. DTI University obtained for a period 01.06.19.-31.05.2022 a grant of 52 668 EUR as part of project 2020-1-SK01-KA103-077721.

Currently, DTI University has contracts signed with the following partner universities in the sector of Management:

- ČVUT Praha (Czech Republic),
- “Vasile Goldis” Western University of Arad (Romania),
- Tallin University of Technology (Estonia),
- VŠTE České Budějovice (Czech Republic),
- Masarykův institut vyšších studií ČVUT Praha (Czech Republic),
- Vysoká škola evropských a regionálních studií, o.p.s., (Czech Republic)
- České Budějovice (Czech Republic),
- Mersin University, Mersin (Turkey),
- University of Economics and Culture Riga (Latvia),
- Kaunas University of Technology, (Latvia)
- School of Economics and Business (Lithuania),
- Bronisław Markiewicz State Higher School of Technology and Economics in Jarosław (Poland).

Part of the scheduled mobilities is also forty allocated licenses in the interface OLS (Online Language Support) serving to test language skills in the primary educational language at the receiving institution both, before departure to the mobility, and upon return from it. Depending upon the result of language tests, an Erasmus plus coordinator may recommend the performance of a language course, for which DTI University has also received 40 licenses from the National Agency.

A recruitment process of potential participants of mobilities is transparent, with participation of members of a recruitment commission. The commission has three members, in the composition: Erasmus plus coordinator, vice-rector for science and research, a third member of the commission. Detailed information about the terms of recruitment processes, the evaluation criterions of teachers or students mobilities is provided in individual sections:

- Directive No. R-4_2016 Principles of implementation of teachers and students mobilities as part of the program Erasmus+ (<http://www.dti.sk/data/files/file-1475584503-57f3a1f7d30c6.pdf>)
- Course catalogue for potential incoming students (<http://www.dti.sk/data/files/file-1530516990-5b39d5fe91c17.pdf>)
- Erasmus chart of DTI University 2020 (<http://www.dti.sk/data/files/file-1588057073-5ea7d3f1b427e.pdf>)
- [Students mobilities](http://new.dti.sk/p/54-studentske-mobility) (<http://new.dti.sk/p/54-studentske-mobility>)
- [Teachers mobilities](http://new.dti.sk/p/55-ucitelske-mobility) (<http://new.dti.sk/p/55-ucitelske-mobility>)
- Erasmus Policy Statement (<http://new.dti.sk/p/56-erasmus-policy-statement>)

A coordinator of ERASMUS / vice-rector for foreign relationships and accreditation: doc. PaedDr. PhDr. Miroslav Škoda, PhD., university professor, Department of management and economy, skoda@dti.sk

	<p>Mobility of students is provided for in Directive No. R-4/2016 Principles of implementation of teachers and students mobilities as part of the program Erasmus+ (http://www.dti.sk/data/files/file-1475584447-57f3a1bfd2b4d.pdf) Art. 3.</p> <p>Ask for a grant for mobility may a student who is a citizen of the Slovak Republic, or of a country of the European Union, or of other countries which participate in Program ERASMUS+ and is a student (registered in the given academic year) of a university institution in the Slovak Republic, to which Erasmus chart (ECHE) was allocated, or is a citizen of other country, who is a student of complete bachelor, master or doctoral study (entered in the given academic year) of a university institution in the Slovak Republic, to which the Erasmus chart (ECHE) was allocated.</p> <p>An ERASMUS Plus coordinator will inform, each year, students about possibilities of students mobilities as part of individually signed agreements. Such information is also available at the web seat of the school in section Foreign Relationship (http://www.dti.sk/p/17-zahranicne-vztahy).</p> <p>Students who wish to participate, as part of the programme Erasmus+, in a study stay at a foreign university, must in particular meet the following criterions of students mobility:</p> <ul style="list-style-type: none"> • Students of all levels of university study (Bc., Mgr., Ing., PhD.) may participate in mobility • Student must be duly entered in study at the DTI University in the present form of study. • Grant may only be allocated to a student who completed first academic year of university study. However, the student may apply for mobility already in the first academic year. • Mobility may last at a minimum 3 and at a maximum of 12 months. <p>Detailed information about the study mobilities of students is available at the web seat of the DTI University: http://www.dti.sk/p/17-zahranicne-vztahy.</p>
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9. Required abilities and presumptions of an applicant for study of the study programme

<p>Required abilities and presumptions necessary for acceptance for study</p>	<p>An applicant for study in doctoral study programme <i>Management</i> must meet fundamental personality and knowledge requirements under the Slovak qualification framework – SKKRat level 7. He/she disposes of vast vocational and methodical knowledge from the sector of economic and managerial theory and practice, ability to use such knowledge in the identification of issues in new or unknown environments, in domestic and international conditions. On their basis he/she is able to propose and apply original solutions of identified issues and derive adequate conclusions.</p> <p>The abilities and presumptions of an applicant for study will be verified based on results of a completed second level of the study, results of acceptance tests and activities beyond the former study. It is presumed that an applicant knows and masters at least one world language, positively is assessed its active engagement into publication activity, solution of projects or participation in Student scientific activity.</p> <p>All information related to the acceptance of an applicant to doctoral study (conditions of the acceptance for study and an algorithm for the creation of an order of applicants) is published at the web seat of the DTI University www.dti.sk. The acceptance proceedings for doctoral study will be implemented pursuant to the Study Rules of the doctoral study (http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf), Statute of DTI University (http://www.dti.sk/data/files/file-1495440182-</p>
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59229b36a2726.pdf) and Internal System of Quality of university education at DTI University (<http://www.dti.sk/data/files/file-1652687476-628202743d37d.pdf>).

Citizens of the Slovak Republic and foreign nationals may study at university if they meet conditions for the acceptance for study and will prove the highest level of ability for the study. Primary conditions for the acceptance to all three levels of study are prescribed in Section 56 of the Act. Further conditions for the acceptance for study of individual study programs carried out at the university shall be approved by the rector upon their previous negotiations in the academic senate of the university.

Conditions for the acceptance for study, term and the manner of verification of their fulfillment, form and contents of the acceptance test and the manner of evaluation of its results shall be published not less than two months prior to the last day determined for filing application forms. The numbers of accepted students for individual study programmes shall be approved by the chairman of the board of trustees upon a proposal of the rector. Any decision concerning the acceptance for study shall be made by the rector. Further details on the acceptance procedure, decision-making concerning the acceptance for study and the procedure on reviewing a decision are provided for in the Study rules of doctoral study (<http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf>).

The rector of the DTI University will appoint, upon proposal of a guarant of the doctoral study programme, a board (at a minimum of three members, the chairman of which is a guarant of the doctoral study programme and a member of the board is also a future tutor) for acceptance proceedings, which will verify the fulfillment of conditions of applicants for doctoral study. Based on the fulfillment of criteria, the board will propose an applicant for acceptance to the rector of the DTI University. In the acceptance proceedings the principle of quality will be observed, i. e., reflecting study results of an applicant during the entire previous university study, knowledge of world languages, successful participation in a student scientific conference, publication activity and also motivation and presumptions for scientific work. A training workplace will declare the beginning of acceptance proceedings for doctoral study in a daily press, not less than three weeks before its commencement with all prerequisites.

Conditions for the acceptance to doctoral study program are:

- successful completion of the 2nd level in the field of study 8 - Economy and management, or completed university education of the 2nd level of other focus and at the same time will be obliged to submit a document which confirms the orientation of an applicant corresponding to a profile of the relevant study programme, for which the applicant applies (e.g., confirmation on the completion of other form of managerial education, or a document about, at a minimum, a three-years work load of an applicant, which corresponds to a profile of the relevant study programme). Another conditions for the foreign applicants for doctoral study in the Slovak language for their acceptance to study is, in addition to successful completion of the 2nd level of study, also the demonstration of language capability to participate in the study programme in the Slovak language. Conditions for the study of foreigners are provided for in the Statute of DTI University in Art. 14 (<http://www.dti.sk/data/files/file-1495440182-59229b36a2726.pdf>).
- topic and project of future dissertation thesis, where a student will specify its fundamental vocational and scientific orientation, by which he/she intends to fulfil a topic of the dissertation thesis.
- tutor for a topic from the given study programme.

Acceptance tests consist of three parts

	<ul style="list-style-type: none"> • test from one world language, necessary condition of the acceptance to doctoral study is the knowledge of at least one foreign language at the level of B2 (under the Common European Framework of Reference for Languages, CEFR); • verification of knowledge from profile courses of the given study programme, • dissertation to the topic and project of the future dissertation thesis. <p>The target of acceptance proceedings is to select those applicants which have the best presumptions for doctoral study in the field of study at issue. Applicants will be solely accepted for accreditation study programme of the doctoral study.</p>
<p>Procedures of acceptance for study</p>	<p>Acceptance proceedings will begin for an applicant upon delivery of its written application for study at the DTI University. The DTI University allows the registration of an application also in an electronic form without a guaranteed electronic signature in the academic information system. Acceptance proceedings at the DTI University will be governed by the acceptance board, of three members at a minimum, the chairman of which is a garant of the doctoral study programme and a member of the board is also a future tutor. Part of the acceptance proceedings is an acceptance test. Protocol will be prepared on the acceptance test of each applicant, which will be part of the file on acceptance proceedings. Depending upon the form of an acceptance test, part of such a test will also be:</p> <ul style="list-style-type: none"> • elaborated and evaluated test from one world language, • records on verbal test (verification of knowledge from profile courses of the given study programme and dissertation to the topic and project of future dissertation thesis), which contains questions given to an applicant, a result of the test, date and signatures of members of the examinational board. <p>The evaluation of written tests must be anonymous, i. e., the person which will evaluate the same may not know which applicant for study has elaborated the relevant test or paper.</p> <p>If an acceptance test is made in the study programme, then on the day of an acceptance test or not later than the following day the DTI University will publish at its web seat and on an official notice board the results of acceptance tests of all applicant in the form: code of the applicant and the overall results of the acceptance test.</p> <p>Any decision concerning the acceptance for doctoral study programme carried out the DTI University will be made by the rector. Those applicants will be accepted for study who be best meet the prescribed conditions for acceptance for study with a view to ensure that the applicants with necessary abilities and presumptions will take part in the study.</p> <p>An order of applicants for study will be prepared under the achieved results in an acceptance test. If more applicants meet conditions of acceptance for study of the given study programme, those applicants will be accepted who have proven the highest level of ability for the study under the conditions of acceptance for study. In accordance with Section 57 of Act No. 131/2002 Coll. on Universities, further conditions of acceptance for study will be stipulated.</p> <p>No discrimination criterion will be applied in respect to applicants – based on the age, nationality, gender, political or religious belief.</p> <p>The DTI University will provide assistance in the administration of a student with specific needs through a coordinator for work with students with specific needs.</p> <p>Procedures for the acceptance for study are specified pursuant to the Academic study rules of the doctoral study</p>

	http://www.dti.sk/data/files/file-1547646184-5c3f34e89426c.pdf in Article 5.
Results of acceptance procedure for a previous period	Results of acceptance procedure for a previous period are not known due to the fact that this relates to a brand new and so far not implemented study programme.
10. Feedback to the quality of provided education	
Procedures of monitoring and evaluation of opinions from students regarding quality of the study programme	<p>Procedures of the monitoring and evaluation of the opinions of students to the quality of the study programme are listed in document Internal System of Quality Assurance of University Education at DTI University, Art. 90 – 98 (https://www.dti.sk/data/files/file-1652687476-628202743d37d.pdf)</p> <p>DTI University deems the quality assurance of education, as well as processes of the evaluation of the quality of education in accordance with standards ESG 2015 and standards SAA to be priority tasks which it explicitly declares in its long-term intention (http://www.dti.sk/data/files/file-1633681886-616001dec6f71.pdf).</p> <p>Study programmes at the DTI University provide to students the academic knowledge and skills, which affect their personal development and employability in practice. The university and its parts will monitor, at a minimum once per year, the quality of classes of study programmes ensured by them. Procedurally the monitoring is managed and ensured by software and information systems.</p> <p>The monitoring and evaluation of the opinion of students in respect to quality of the study programme will be carried out centrally through the system MAIS. Students will have an option to participate, at the end of each semester, in an anonymous inquiry and fill in a feedback questionnaire, related to:</p> <ul style="list-style-type: none"> • study programme (General inquiry), • student’s inquiry, where individual courses + the lecturer will be evaluated. <p>Among other manners of the monitoring and evaluation of the opinion of students in respect to quality of the study programme are included anonymous feedbacks, implemented by pedagogues in individual courses.</p> <p>The quality of study programmes may be also assessed by graduates (1 x per year, usually after state exams) through an inquiry organized by the</p>

rector's office of the DTI University.

The system supports the implementation of educational standards, monitoring of quality and creates, by a modular system, the presentation of outputs for the engaged parties so that the qualitative level of the educational process be in context with the required level of the qualification frame. A time schedule of the monitoring of the quality of study programmes is implemented as part of processes from their preparation up to approval with participation of engaged parties at the DTI University.

It is also in competence of the Board of study programmes (see <http://www.dti.sk/data/files/file-1652687476-628202743d37d.pdf>, part 4.2, Article 78) to evaluate and publish, not less than once per year, results of the evaluation of:

- student's inquiry in connection to the study programme,
- available data on the employability of graduates in practice and information from employers,
- other information from students, graduates or teachers of the study programme

The monitoring and evaluation of the quality of education at the DTI University is stipulated in the Internal System of Quality Assurance of University Education at DTI University (<http://www.dti.sk/data/files/file-1652687476-628202743d37d.pdf>). Such internal regulation in Articles 90 through 98 provides for rules of the monitoring and regular evaluation of Study programmes at DTI University pursuant to § 3(3)(f) of Act No. 269/2018 Coll. on Ensuring quality of university education and on amendment and supplement of Act No. 343/2015 Coll. on Public procurement and on amendment and supplement to certain laws, as amended (also the "Act on ensuring university education"), as well as pursuant to standards of the Slovak Accreditation Agency for Universities (the "SAAVŠ"). Involved into the process of the monitoring and periodical evaluation of study programmes at DTI University ("VŠ DTI") are interested parties and it is carried out at two levels: a) at a level of the Board of study programme of DTI University, b) at a level of the Accreditation board of DTI University.

We use in the assessment of the quality of education the following tools:

- survey of the opinions of target groups,
- inspection of classes of a pedagogical process at individual stages and forms of study,
- evaluation of the courses of study programmes,
- evaluation of study programmes.

The target group from internal environment of the university in the evaluation of the quality of education are students, teachers and employees of the DTI University. The external group of respondents is composed in particular of graduates, employers and experts from public administration, economic and social practice and legal entities of small-sized and medium-sized enterprises.

To compare increasing requirements in individual levels of university education as part of the main processes at the DTI University, we applied Dublin descriptors into their contents orientation. We use the same to describe a level of education and the presentation of requirements for individual levels of education with the determination of criteria of the evaluation and a manner of allocation and accumulation of credits. We paid attention to the optimization of an hourly subsidy of the burden of students at individual levels of study in accreditation study programmes, by defining credit subsidy into compulsory, compulsory optional and

elective courses in present and external forms of study. We further paid attention to the preparation of a method for the implementation of courses for presentation and combined method of study in the structure of their specification, credits, subsidy of a manner of the implementation of a course and optimum burden of a student. The optimization of verified parameters is also determined by requirements for the contents, organization and qualification level of their ensuring.

The monitoring of a pedagogical process in the form of inspections of classes, the evaluation of entry tests of students and the evaluation of students after the completion of courses will be made in departments as part of the internal quality system. The inspection of classes is targeted at the quality control of a pedagogical process in lectures and seminars, exercises and consultations, ensured and implemented by pedagogical employees of the DTI University. The target of the evaluation of courses is to assess the contents focus of a course, incorporation into a structure of the study plan, form and extent of education, topicality of the presented issue, availability of study literature. Evaluation of the study programme is aimed at the assessment of its contents, sequence of course and their credits evaluation, offer of compulsory optional and elective course, comparison of the profile of a graduate with requirements of practice and the current status of knowledge.

The quality of an educational process is guaranteed by a team of qualified vocational employees corresponding to the criterions of the field and well as to requirements of the institution. Their scientific, organizational, pedagogical and personality potential is a guarantee of the fulfilment of targets of the given study in accordance with information sheets of individual courses and internal regulations of the DTI University. The evaluation of a state exam and diploma thesis defense will be carried out in accordance with valid legislative documents.

Requirements for the successful completion of the study are sufficiently selective not to allow completion of the study to that student who failed to obtain, during the educational process, the knowledge, abilities and skills at a standard level.

The DTI University has its own system of quality assurance, part of which is to ensure a level of the quality of an educational process, including a manner of the evaluation of state exams, mainly the diploma thesis. As part of the accreditation of a new study programme, the internal quality assurance system will guarantee the identification of specific deficiencies, risks and options of improvements in provision of the study programme in the given field of study and a level, and the DTI University will carry out a risk analysis of the completion of study by a student who will not obtain during study the necessary knowledge, skills and abilities and will apply tools to eliminate such risk. Also a level of the failure to complete study is assessed at a regular interval and observed will be the allocation of evaluation of students as part of individual course and the allocation of evaluation of students as part of the diploma thesis.

Risks of the study programme consist of a possible insufficient use of the potential of a feedback from both, internal and external engaged parties (employers) and of insufficient co-participation of students in quality assurance of the study programme. The manner of elimination of this risk lies in the creation of a system of the collection of information from both, internal and external engaged parties on the performance of a student and the employability of a graduate or satisfaction of an employer with the graduate and in the use of tools for more active co-participation of students in quality assurance of the study programme (questionnaire of the feedback, discussion forum, box of ideas).

The DTI University has introduced and uses the quality management system under standard ISO 9001:2008 in the sector of: Education at all

	<p>levels of university study and pertaining scientific-research and publication activity.</p> <p>It has been proven based on a certification audit that the quality management system meets requirements of the above mentioned standard and the DTI University received from the company QS Cert, spol. s r. o. a certificate which confirms the introduction and use of the quality management system under the standard ISO 9001:2008 in the mentioned sector.</p> <p>The DTI University defines, in accordance with criterions of the Internal quality assurance system of university education (KVSK) under Section 87a of Act No. 131/2002 Coll. on Universities, as amended, in accordance with Standards and directives for quality assurance in the European sector of university education (ESG directive) and requirements of the standard ISO 9001:2008, the integrated Internal system of quality assurance and the quality management system, its policy, targets and procedures in the form of the Manual of quality and related organizational standards.</p> <p>By the policy of quality, the DTI University's management prescribes fundamental principles leading to the fulfilment and achievement of targets in the following sectors of quality assurance: constant improvement and efficiency of the Internal quality management system, orientation to a student and practice, science and research, quality and engagement of employees, development of the infrastructure of education.</p> <p>The management of the DTI University by these actions demonstrates the preparedness and obligation to ensure and permanently improve all processes affecting the quality of education being provided and pertaining services and fulfil in this way the requirements of students and other engaged parties and legislative requirements and constantly increase satisfaction with the education being provided, results of its own scientific-research and publication activities.</p>
<p>The results of a feedback from students and pertaining measures to increase quality of the study programme</p>	<p>Results of an inquiry are discussed at meetings of the management of the DTI University, as well as at the Scientific Board of the DTI University (as part of the Report on Education) and the Board of study programmes.</p> <p>The evaluation in internal environment of the DTI University is implemented through a monitoring of the satisfaction of students with courses of the relevant study programme in individual stages and forms of study, by measuring and control of activities being taken in an educational process, which lead to a permanent improvement of transparency, responsibility, cooperation and informing at vertical and horizontal levels as part of the organizational structure of the DTI University. Monitoring is aimed at regular one-year intervals also at the evaluation of study programmes and the evaluation of pedagogues who ensure the same. Monitoring of the satisfaction of students with the educational process is implemented through an on-line inquiry with the application of MAIS. Students will have, at a minimum once a year, an option to give positions to the quality of study programmes, quality of teachers, quality of classes, quality of supporting services and quality of environment of the university in the form of an inquiry. An inquiry will be aimed at the evaluation of satisfaction in the specific areas:</p> <ul style="list-style-type: none"> • availability of study materials, • organization and topical schedule of lectures, • newly-acquired knowledge and information, • support to a creative thinking with students, • interactivity of a course, • satisfaction with practical examples, introduced in classes,

	<ul style="list-style-type: none"> • satisfaction with the vocational preparedness of lecturers on lectures and seminars, • satisfaction with pedagogical abilities of the lecturers, • satisfaction with the quality of consultations of the lecturer, • satisfaction with the objectiveness of a pedagogue in evaluation, • option of communication with the lecturer via electronic form, • satisfaction with the quality of study materials, • expectations towards a course, • suitability of the presentation of knowledge of pedagogues, • comprehensibility of the contents of lectures, • reliability of the knowledge of the given topic by the pedagogue, • efficiency of the use of information-communication technologies in the learning process, • space for the activity of students, • response of a teacher to questions from students, • were you able to learn new and useful knowledge? • pace of classes, • total evaluation of a course. <p>Engaged in the evaluation process will be students of the DTI University and the results of evaluation will be part of a complex report on the application of the internal quality system in a specific calendar year.</p>
<p>The results of a feedback from graduates and pertaining measures to increase quality of the study programme</p>	<p>A feedback from graduates will be implemented through an inquiry organized by the rector's office of the DTI University. One of the methods to obtain a feedback from students of the DTI University is an alumni club (Club of graduates of the DTI University, http://www.dti.sk/p/70-alumni-klub-pri-vysokej-skole-dti), which serves as a communication channel between the school and its graduates, the target of which is the integration of graduates into the life of the school and communication with them.</p> <p>DTI University does not currently have graduates in this field of study.</p>

11. References to further relevant internal regulations and information pertaining to the study or study programme

All information and regulations are available at: <http://www.dti.sk/p/40-vnutorne-predpisy-skoly>

- Directive No. R-4_2016 Principles of implementation of teachers and students mobilities as part of the program Erasmus+.pdf
- Statute of the DTI University.pdf
- Disciplinary rules of DTI University for students (valid as from 1.9. 2017).pdf
- Organizational rules of the DTI University (valid as from 1.10.2017).pdf
- Working rules of the DTI University (valid as from 1.10.2017).pdf
- Negotiation rules of the AS of the DTI University (valid as from 1.10.2017).pdf
- Principles of elections into the AS of the DTI University (valid as from 1.10.2017).pdf
- Principles of a recruitment process at the DTI University (valid as from 1.10.2017).pdf
- Negotiation rules of the Disciplinary Board of the DTI University (valid as from 1.10.2017).pdf
- Directive No. R-3_2018 Rules for the approval of tutors in doctoral study programme.pdf

- Academic study rules of the doctoral study.pdf
- Directive No. R-1_2019_Principles to grant the title doctor honoris causa at the DTI University .pdf
- Directive No. R-2_2019 Entry of study courses and results of inspection of study success or study performance of a student at DTI University.pdf
- Directive No. R-3_2019 Principles to settle down a complaint in conditions of the DTI University .pdf
- Statute of internal grant agency.pdf
- Directive No. R-5_2019 Principles of bibliographical registration and categorization of publication activity and citations of the DTI University.pdf
- Directive No. R-3_2020_on making, entry, use, protection and liquidation of official stamps of the university.pdf
- Directive No. R-2_2020 which provides for the contents of annexes to the appointment of professors and the structure of an inauguration file at the DTI University.pdf
- Directive No. R-1_2020 which provides for the contents of annexes to a request for habilitation procedure and the structure of a habilitation file at the DTI University.pdf
- Directive No. R 4_2020 Directive of the rector to ensure classes at the DTI University in an interruption of presentation methods as a result of the current epidemic situation .pdf
- Directive No. R 5_2020 Directive of the rector to the organization and implementation of state and rigorous exams in the academic year 2019_2020 at the DTI University.pdf
- Directive No. R 6_2020 Principles of editorial activity of the DTI University .pdf
- Negotiation rules of the scientific board of the DTI University.pdf
- Directive No. R-7_2020 which revokes the validity of directives R-4_2020 and R-5_2020.pdf
- Academic study rules of the DTI University for bachelor and master studies (valid as from 1.9.2020).pdf
- Scholarship rules of the DTI University (valid as from 1.10.2017).pdf
- Directive No. R-1_2018 Rules of the elaboration of diploma thesis and rigorous papers.doc
- Amendment No. 1 to Scholarship rules of the DTI University.doc
- Directive No. R 1_2021 Criteria for the acknowledgement of a motivation scholarship for results achieved in the academic year 2020_2021.pdf
- Update of the Long-term intention of the DTI University by the year 2022.pdf
- Directive No. R-1_2022 Ethical codex of the DTI University.pdf
- Directive No. R-2_2022 Scheduling of a work load of teachers in study programmes at the DTI University.pdf
- Directive No. SR_1_2020 on tuition and fees in the academic year 2021_2022.pdf
- Support to students and applicants for study with specific needs at DTI University .pdf
- Directive No. R-4_2022 Directive of the rector to harmonize existing study programs and the field of habilitation procedures and inaugural procedures at the DTI University.pdf
- Directive No. R-5_2022 Criteria for the acknowledgement of motivation scholarship for results in academic year_2021_2022.pdf
- Internal System of Quality Assurance of University Education at DTI University .pdf
- Amendment No. 1 to Directive No. R-4_2011 Statute of internal grant agency.pdf
- Amendment No. 1 to Directive No. R-5_2019 Principles of bibliographical registration and categorization of publication activity and citations of the DTI University.pdf
- Amendment No. 1 to Directive No. R-1_2018 Rules of the elaboration of diploma thesis and rigorous papers.pdf
- Rector's directive No. 1_2020_COVID-19.pdf
- Rector's directive No. 2_2020_COVID-19.pdf

- Rector's directive No. 3_2020 Procedure in the filing and handling requests for the recognition of credits.pdf
- Rector's directive No. 4_2020_COVID-19.pdf

